

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

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Minutes of the Full Council Meeting of Farringdon Parish Council held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon, GU34 3DJ, on Wednesday, 5th September 2018, commencing at 7:50pm.

Present: Cllr Elderton in the Chair, Cllrs Mrs Farris, Ms de Ledesma, Batley, Durrant and Mossman. Also present: the Clerk, Mrs Claire Gibbs and seven members of the public.

Prior to the start of the Parish Council meeting, there was a Village Hall Charitable Trust (VHCT) meeting. The VHCT meeting slightly overran causing the Parish Council meeting to start at 7:50pm rather than the published time of 7:30pm. Please see the VHCT key messages for a summary of the VHCT meeting.

MINUTES

60/18 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND WELCOME

Apologies were received from Cllr Williams. In addition, Mr Richard Ray resigned from the Parish Council, with immediate effect on Tuesday 4th September 2018, so therefore he did not attend the meeting.

A proposal was received, seconded and voted in favour of accepting the apology received.

RESOLVED: That the apology received be accepted.

(Power used: Local Government Act 1972 s85)

61/18 TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

No disclosable pecuniary and non-pecuniary interests were received.

62/18 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

This was not required for this meeting.

(Power used: Localism Act 2011 s 33)

63/18 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Q1: A member of the public asked what was happening to Massey's Folly, the old Village Hall.

Cllr Elderton explained that although the building was grade 2 listed, the District Council did not seem to be pursuing the owner/developer to carry out essential maintenance to the Folly to prevent further deterioration. There had been rumours in the Village, that the developer may have been declared bankrupt, but there does not seem to be any evidence to support this as they were trading earlier on in the year. If the public are concerned about the Folly falling further

into dilapidation, they should write to East Hampshire District Council in Petersfield.

Q2: A second issue was raised by a member of the public that there is concern in the Village about vans parking around Bahnstormer motorcycles on the A32. This makes it difficult to overtake or pull out of drives and side roads. Cllr Elderton volunteered to write to Bahnstormer and send a copy of the letter to the Police's Safer Neighbourhood Team.

64/18 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

Following the conclusion of Public Question Time the meeting was resumed.

65/18 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH JULY 2018 AND THE PLANNING COMMITTEE MINUTES FROM 1ST AUGUST 2018 (for accuracy)

The minutes from were reviewed and agreed that both were good records of the meetings. The minutes were approved.

The Chair itemised the minutes of both meetings. A proposal was received, seconded and voted in favour that the minutes of the Full Council meeting on 4th July 2018 and the Planning Committee on 1st August 2018 be approved.

RESOLVED: That the minutes of the Full Council meeting on 4th July 2018 and the Planning Committee on 1st August 2018 be accepted as a true records of the meetings.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

66/18 MATTERS ARISING FROM PREVIOUS MEETING (for information only)

At the Full Council meeting on 4th July 2018, at agenda item 44/18 "proposed new road name for the development at land north of Southernhay, Crows Lane". The Council agreed to put forward a name for the new development of "Westview Gardens". The Clerk informed East Hampshire District Council of the agreed name. However, subsequently the Clerk was updated, by the District Council, that although the Developer was happy with the name, Royal Mail believed that the name would cause confusion with Eastview Gardens near to the new development. So the name has been shortened to Westview. The altered name was noted.

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67/18 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
43/18	760	31/07/2018	David Williams	Playground works in response to the Annual Playground Inspection report	174.90
	Direct Debit	06/08/2018	NEST Pension	two month's worth of the Clerk's pension	104.16
	761	06/08/2018	Claire Gibbs	August salary & expenses	867.94
Total payments made since last meeting					£1,147.00

In addition to the payments shown above, three further payments had been made. They were as follows:

Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
	Debit card		NFP Workshops	Bid Writing the Basics - Cllr Mossman	95
	Debit card		NFP Workshops	Bid Writing Advanced - Cllr Mossman	95
	1	30/08/2018	Claire Gibbs	September Salary & expenses	841.76
Total payments made since last meeting					£1,031.76

The payments made since the last meeting in both tables, were noted by the Council.

RESOLVED: the payments made since the last meeting were noted.

68/18 TO RECEIVE THE BANK STATEMENT TO DATE, BANK RECONCILIATION, THE BUDGET MONITORING STATEMENT TO DATE AND TO AGREE THE TIMETABLE FOR THE 2019/2020 BUDGET AND PRECEPT SETTING

Bank Reconciliation

Please find below a summary of the bank reconciliation:

Farringdon Parish Council bank reconciliation summary 2018/19			
		£	£
Bank Account(s): (list all bank accounts)			
	Treasurer's Account	88,575.99	
	Bank Account Bus instant access 2	28,368.85	
	Bank Account Treasurer's Deed account 3	25,000.00	
			141,944.84
Less unrepresented cheques (list):			
Add uncleared payment (list):			
	Adjusted bank balance		141,944.84
Adjusted Closing Bank Balance as at		28/08/2018	141,944.84

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Cllr Mrs Farris agreed the bank reconciliation to the printed statements from the Parish Council's bank accounts.

Budget Monitoring

FARRINGDON PARISH COUNCIL BUDGET MONITORING AS AT						
28 August 2018						
Summary	Actual 2016/2017 £	Budget 2018/2019 £	Actual Expenditure 2018/2019 £	Committed Expenditure £	Total Estimated Expenditure/Income 2018/2019 £	(Underspend)/ Overspend £
Expenditure						
1 Staff costs	7,988	13,565	4,766	7,287	12,053	(1,512)
2 Clerk's telephone, computer software renewals and printing	893	1,380	631	335	966	(414)
3 Insurance, hall hire for meetings, Defibrillators and website maintenance	892	1,300	1,398	190	1,588	288
4 Grass cutting, general maintenance and annual Playground inspection	4,272	11,020	427	6,775	7,202	(3,818)
5 Grants, Village plan implementation and new Village Hall costs	280	2,000	-	2,000	2,000	-
6 Audit fees, subscriptions, potential election costs and other professional fees	1,346	1,560	699	500	1,199	(361)
7 Councillor's training and travel costs and Chair's allowance for Annual meeting	451	1,350	76	800	876	(474)
8 Replacement office equipment	4,329	2,825	100	-	100	(2,725)
9 Net VAT	507	-	267	-	267	267
10 Total Expenditure	20,957	35,000	8,363	17,887	26,250	(8,750)
Income						
11 Precept	(35,535)	(35,000)	(17,500)	(17,500)	(35,000)	-
12 Grant Income	(2,500)	-	-	-	-	-
13 Interest	(14)	-	(6)	(6)	(12)	(12)
14 Total Income	(38,049)	(35,000)	(17,506)	(17,506)	(35,012)	(12)
15 (Surplus)/Deficit	(17,092)	-	(9,143)	381	(8,762)	(8,762)

Notes to accompany the Budget Monitoring report

1 There will be an overspend of approximately £150 on the Clerk's pension, due to an increase in the employer's contribution rate. This, however, is more than offset by savings estimated to amount to some £1,660, on the Clerk's salary, NI, expenses & payroll. The SLCC subscription of £140 has been included in the committed expenditure column, but this may not be spent, so could be another saving.

2 Includes paper and print cartridges costs - cartridges and paper purchased for each Full Council meeting at a cost of £3.50 paper and £25 print cartridges. Also included in this line is the mobile telephone cost of £19 per month.

3 £252 for the defibrillator annual support is grant funded, the grant for which was received in 2017/2018.

4 Grass cutting is the main item of expenditure which is £4,000 and is payable in December. A contribution to the Dilapidations reserve account, budgeted at £3,900, is now no longer allowed under the accounting guidelines for Parish Councils, therefore there will be a saving of that amount for 2018/2019 and should not be budgeted for in 2019/2020. This saving is slightly offset by an overspend in the annual playground inspection of £82.

5 This budget line is made up of £500 for grant funding projects or works in the Village, £1,000 for the Village Plan implementation & £500 for costs associated with the new Village Hall. The cost of the Village gates could be part funded from the Village Plan implementation budget, if the decision was made to

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proceed with the project.

6 This budget area is anticipated to be underspent by some £360 at the end of the year mainly due to decision not to proceed with the annual Remembrance Day road closure. However, this saving maybe offset by the purchase of road signs warning drivers about the service at the War Memorial and that there may be pedestrians on the A32.

7 The budget covers Councillor's mileage to travel on Council business as well as Councillor training. The budget also provides for the Chairman's allowance mainly used for the Annual Village meeting in April each year. All of the training budget of £750 has been treated as committed expenditure, although so far this year there has not been any Cllr training. However, Cllrs Mr Mossman and Ms Ledesma are due to attend bid writing workshops in September and November.

8 So far this financial year the only capital expenditure has been £100 for a new child's swing.

9 & 12 VAT Paid on certain expenditure can be reclaimed, this is done periodically.

11 The Precept for 2018/2019 is £35,000 is paid in 2 instalments of £17,500, one in April, the other in October.

12 No grant funding has been received this financial year

14 The Council receives minimal interest on it's bank accounts, as a result it is not budgeted for.

The budget monitoring report and accompanying notes were reviewed by the meeting.

RESOLVED: The budget monitoring report to date was noted.

69/18 EXTERNAL AUDIT PROGRESS

The External Auditors PKF Littlejohn, were at the time of the meeting, auditing the Annual Governance and Accounting Return (AGAR) for 2017/2018.

One issue that they have highlighted is the level of the Parish Council's un-earmarked reserves. At the end of the 2017/2018 financial year, the Parish Council's reserves amounted to £132,665, however, the Parish Council is only allowed, under accounting guidance, to carry two times it's precept in reserves i.e. £70,000.

It is anticipated that some of the Parish Council's reserves will be used to help in the building of a new Village Hall. However, the reserves have not been formally earmarked for this purpose. External audit are proposing raising this as an "other matter" to ensure that it is addressed before the end of the 2018/2019 financial year. After deducting £70,000, from the total reserves at the end of 2017/2018, the remaining £62,665 should have been earmarked to support the building of a

new Village Hall.

The Parish Council are being asked to agree to earmark, the reserves in excess of £70,000 at the end of the 2018/2019, to support the building of a new Village Hall for Farringdon.

The Clerk also raised that the auditors had identified that the Precept amount entered onto the AGAR for 2017/2018, of £35,000 was not the amount that East Hampshire District Council had published. Instead the EHDC published precept for Farringdon was £34,841.81 as the Parish had been allocated £158.19 in Parish Support Grant. The guidance from the auditors is that when the next AGAR is completed (for 2018/2019 the current financial year) the prior year's Precept is shown correctly and the 2018/2019 Precept figure agrees to the EHDC published Precept for Farringdon.

Finally, following External Audit guidance regarding the 2016/2017 Annual Return (now called AGAR), such that the total assets held by the Parish Council should not be rounded (the Clerk had shown the total assets as £93,000, rather than £92,900), the Clerk had shown the Parish's unrounded for 2017/2018. However, the Clerk had not been aware that the total assets shown for the prior year, i.e. 2016/2017 should have been shown as £92,900 rather than the rounded amount of £93,000.

RESOLVED: The Parish Council agreed that at the end of the current financial year to earmark the reserves over £70,000 to fit out the new Village Hall, once built.

The guidance regarding the AGAR, Precept and asset value was noted.

70/18 BANKING ARRANGEMENTS

Following the agreement at the previous Full Council meeting on 4th July 2018 (agenda item 40/18) to move the Parish Council's bank accounts away from TSB, the Chair, Cllr Durrant and the Clerk met with HSBC in Farnham to discuss the Parish's banking arrangements.

Initially it will not be possible for the Parish to move all three of the bank accounts (as shown in the above bank reconciliation) due to it only being possible for HSBC to open a maximum of two bank accounts, initially. The two bank accounts that would be opened first would be the current account (TSB's terminology "Treasurer's" as shown above) and the deposit account (TSB's terminology "Bus Instant access") which HSBC refers to as a savings account. Once the Parish Council has opened those two accounts, it will then be possible to open the third account (TSB's terminology "Treasurer's Deed") which holds the Solar Farm money but unlike TSB's account this third account will be a savings account and therefore earn a small amount of interest. Until the 3rd bank account is opened, the Solar Farm money, of £25,000, will remain in the TSB bank account. The issue of the Solar Farm money not generating any interest was raised by the Internal Auditor in her report this year (please see agenda item 41/18) and in previous year's reports.

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A further meeting with HSBC will be required to start the process to transfer the Parish Council's bank accounts, this will be arranged once all the necessary paperwork has been collected together.

Due to the resignation of Mr Hugh Bevan from the Parish Council, who was a signatory to the Parish Council's bank account, a new signatory is required. It was proposed, seconded and approved that Cllr Durrant be added as a signatory to the Parish Council's bank accounts once transferred to HSBC. For information, Cllr Durrant is already a signatory to the Village Hall Charitable Trust bank account.

RESOLVED: The update on the transfer of the Parish's bank accounts to HSBC was noted. In addition Cllr Durrant will be added as a signatory to the Parish Council's bank accounts, once they have been transferred to HSBC.

71/18 PLANNING APPLICATIONS:

Application: SDNP/18/04200/TCA

Address: Tangley Hall The Street Upper Farringdon Alton Hampshire GU34 3DT

Proposal: Fell Norway Spruce and reduce crown of Silver Birch by 30%

Planning Officer: Maria Stewart

Planning Officer's comments: No Comments made

Closing Date (for comments): 11th September 2018

Application: SDNP/18/04460/TCA

Address: Crows Farm Cottage Crows Lane Farringdon Alton Hampshire GU34 3ED

Proposal: T1 Acer Drumondii - Fell

Planning Officer: Maria Stewart

Planning Officer's comments: No Comments made

Closing Date (for comments): 26th September 2018

Application: SDNP/18/03561/HOUS

Address: 2- Kathleen Place Gosport Road Lower Farringdon Alton GU34 3DJ

Proposal: Two storey extension to rear following demolition of single storey kitchen and bathroom (amended plans received 31/08/18 to replace proposed flat roof with a hipped roof)

Planning Officer: Hannah Goldsmith

Planning Officer's comments: No Comments made

Closing Date (for comments): 14th September 2018

The three planning applications were endorsed without comment or objection.

RESOLVED: the three planning applications were endorsed without comment or objection.

72/18 REMEMBRANCE DAY ROAD CLOSURE - UPDATE

Unfortunately due to a requirement that the traffic from the A32 be diverted a different route to previous years, the traffic management company have had to increase their quote to provide traffic management services for the Remembrance Day road closure. The new quote is for £870 which is over £500 more than previous years. The Cllrs agreed, through an email conversation not to proceed with the road closure this year. The Parish Council was asked to ratify that decision.

In addition, as the service at the War Memorial will go ahead, the Parish Council was asked to approve the purchase of four warning signs. These signs will warn drivers that there may be pedestrians in the road attending the Remembrance service at the War Memorial. In addition to the signs, it was suggested that four high visibility vests be purchased.

Finally the annual purchase of a poppy wreath at a cost of £30, was approved.

RESOLVED: The decision not to pursue an application to close the A32 for the Remembrance Day service at the War Memorial was ratified by the Parish Council. The Parish Council agreed to purchase four warning signs and four high visibility vests for volunteers to wear on Remembrance Sunday. The purchase of a £30 poppy wreath was approved.

73/18 PLAY AREAS - WORKS CARRIED OUT FOLLOWING THE RECEIPT OF THE ANNUAL PLAYGROUND INSPECTION REPORT (agenda item 43/18, THE HOLE IN PARSONAGE CLOSE PLAY AREA AND THE MUGA

In response to the issues raised in the annual play inspection report, received shortly before the 4th July meeting, Cllr David Williams carried out a number of works. Those works are shown at Annexe 1.

Unrelated to the works shown at Annexe 1, a hole opened up on the Parsonage Close play area. Cllrs Elderton and Williams, fenced off the area, put a pallet and cone on top of the hole and issued a warning on Farringdon.net to avoid the hole. The Cllrs carried out a short investigation to understand the nature of the hole. Was the entrance to a brick chamber that could be as much as 3 metres wide. The hole contains rubble and water and the theory is that the prolonged dry period we have had this Summer caused the water level to drop and therefore exposing the entrance to the chamber. Following the discovery of the hole this Summer, a member of the village recalled that the hole had opened up about 25 years ago and they had filled in the hole with earth and rubble then.

The Cllrs have filled the hole and as much of the chamber as they could, with rubble. The area on top of the hole has been levelled off with earth and in time the grass will grow back.

A risk assessment of the hole is shown below:

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What are the hazards?	Who might be harmed and how?	Likelihood	What are you already doing?	What further action is proposed?	Action by who? When?
The hole may open up again	Any person who may be on top of the hole	Low/Medium - prolonged dry weather we've had this Summer created the conditions to cause the hole to be exposed. If prolonged dry weather occurs again then the hole could reappear.	Hole has been filled in with rubble and topped off with earth	Hole will be checked as part of the Clerk's weekly play area inspection	Clerk Weekly
The chamber may collapse	Anyone in the area - chamber is thought to be upto 3 metres in diameter	Low - whilst the hole has been exposed twice in recent memory, the rest of the chamber has remained covered with earth and grass.	No further action currently, however the brick built chamber itself appears, on initial inspection to be undamaged.	Further investigation of the chamber could be carried out by qualified engineers to assess the safety of the area	Qualified engineer, by the end of September

The Parish Council was asked whether the above table is complete and to decide the next step for the hole/chamber. Further investigations of the hole/chamber will have financial implications but if the hole were to open up, and or the chamber were to collapse and cause injury, or worse, the financial implications of this would be even greater. The meeting agreed that the risk assessment table was complete

Cllr Durrant suggested that he contact DavTee, (the Chartered Building Surveyors who are working with the Village Hall Working Group for the plans for the new Village Hall) to ask for their advice regarding the hole. Cllr Durrant agreed to report back from any such meeting with DavTee.

Finally, the meeting discussed the Multi-Use Games Area (MUGA) in the Shirnall Meadow play area. The unit itself needs cleaning due to a build up of algae on the unit, in addition, the grass in front of the goal area of the MUGA needs attention as it is currently just bare earth. The Clerk agreed to contact contractors to get hold of quotations to the replace the grass in front of the MUGA with 1) turf or 2) artificial turf and to report back to the next Full Parish Council

meeting on 7th November. The Cllrs agreed that the MUGA should be cleaned and if one of the Cllrs had a jet washer the work could be carried out by the Cllrs with minimal cost to the Parish Council.

RESOLVED: Cllr Durrant to arrange a meeting with DavTee to gain a professional assessment of the “hole”.

The Clerk to contact natural and artificial turf suppliers/contractors regarding replacing the turf in front of the MUGA and the Cllrs to arrange jet washing of the MUGA. Both any advice from DavTee and the results of contacting the turf contractors to be reported to the 7th November Full Parish Council meeting.

74/18 COUNCILLOR VACANCY

The vacancy caused by Mr Hugh Bevan’s resignation from the Parish Council, was advertised around the Parish and EHDC was informed. Following the notice period with no one requesting an election to fill this vacancy the Parish Council may now fill the vacancy by co-option. In addition, the resignation by Mr Richard Ray, the day before this meeting, will be advertised and EHDC will be informed. If like the previous vacancy, an election is not requested, then both vacancies can be filled by co-option.

Cllr Elderton encouraged the members of the public present at the meeting to join the Parish Council as Cllrs.

RESOLVED: The vacancies on the Parish Council were noted.

75/18 GENERAL DATA PROTECTION REGULATIONS- UPDATE ON PARISH COUNCIL’S PROGRESS (Standing item)

The Parish Council’s Privacy Notice was discussed. The Privacy Notice had been developed by the Clerk and Cllr Mrs Farris. There was some wording that the meeting felt was not clear and needed amending. The Privacy Notice once amended should be put on the Parish Council’s new website, which shall be launched in the next few months.

RESOLVED: The Privacy Notice, once amended, will be posted onto the Parish Council’s new website.

76/18 WASTE BINS - UPDATE

At the time of the meeting, the Parish Clerk had not had an update from EHDC regarding the Parish Council request to move a bin from Shirnall Hill to the end of Stank Lane. In addition, the Clerk will pursue the Parish’s request to purchase a new bin for the corner of the Parsonage Close play area.

RESOLVED: the situation regarding the request to move the Shirnall Hill bin and to purchase a new bin for Parsonage Close, was noted.

Two members of the public left the meeting at this point.

77/18 WEBSITE - UPDATE

The Parish Council's new website is nearing completion. The Chair, Cllr Elderton talked the other Cllrs through the website. Due to the retirement of the member of the Village who manages the Village's email updates "Farringdon.net", and potentially no one to take over, Cllr Elderton suggested that the email facility could be incorporated into the new website, with relative ease. This proposal was discussed at the meeting.

The Parish Council uses the email facility is used to inform the Village of meetings as well as being a mechanism to disseminate the key messages from Parish Council meetings. Those involved in the discussion felt that although Farringdon.net is used extensively by the Parish Council, it is also used for other purposes (such as lost cats and charity coffee mornings) which would not be continued if the Parish Council took ownership of the facility. Discussions were ongoing, at the time of the meeting, with a member of the Village, who may be able to take over the management of Farringdon.net. However, Cllr Elderton highlighted that if these discussions were not successful and no one else was willing to take on the management of Farringdon.net then this facility would be lost.

The meeting agreed for Farringdon.net to remain an independent village service so, the Parish Council would not take over the management of the facility.

RESOLVED: the progress on the new Parish Council website was noted. In addition, the Parish Council would not take over the management of the Farringdon.net email service.

78/18 POTENTIAL S106 FUNDED PROJECTS - UPDATE

At the 4th July meeting, Cllrs approved the purchase of two pairs of gates to be used as village gates, marking the entrance into Farringdon on the A32. However, the Clerk found that if the Parish Council wanted to purchase their own gates, that Highways at Hampshire County Council would need to carry out a safety audit of the gates, at a cost and any gates should be installed by Hampshire County Council approved contractors. This in addition to the costs related to closing the road would make the village gates prohibitively expensive.

However, over the Summer, Cllr Elderton saw some village signs, in a village called Bashley, in the New Forest, that were attractive and also marked the entrance into the village. The signs are like that pictured below:



The meeting discussed the Bashley signs and concluded that instead of the village gates the Parish Council should investigate purchasing four village signs very similar to the Bashley signs. The Bashley signs were approximately £930 for two signs. Cllrs agreed that the signs should be purchased from the same sign company, Lush Signs, who produced the Bashley signs. An advantage of using Lush Signs would be that the Bashley signs were developed with Hampshire County Council, so theoretically would not require approval by the County Council.

The Cllrs agreed that the signs should be same as those for Bashley, including "Think! 30" but should say Farringdon instead. In addition, the area above Farringdon, that contains the Bashley coat of arms, should be left blank so that if a logo or a coat of arms for Farringdon was developed it could be inserted.

The Cllrs asked the Clerk to investigate purchasing the signs, to liaise with Hampshire County Council and South Downs National Park Authority (SDNPA) regarding whether the signs could be funded from the S106 money held by them on behalf of Farringdon.

RESOLVED: The Clerk is to investigate further the purchase of four village signs from Lush Signs, using the details agreed above and to liaise with Hampshire County Council and the SDNPA regarding the signs and their funding.

79/18 MOTORBIKES

A member of the village had raise the issue of motorbike speed on the A32 and the associated noise. The Clerk was asked to contact the Police's Safer Neighbourhood Team, to notify them of the problem.

RESOLVED: The Clerk to contact the Safer Neighbourhood Team regarding the speed and noise of motorbikes on the A32.

80/18 DEFIBRILLATORS - VETS AND THE AREA AROUND THE PARSONAGE CLOSE TELEPHONE BOX

When the defibrillators were purchased, the Parish Council requested to be able to join VETS, the Volunteers Emergency Telephone System, offered by the Community Heartbeat Trust. VETS is such that if the defibrillator needs to be used and the VETS phone number is rung, the available volunteers will attend the patient to assist in administering Cardiopulmonary resuscitation (CPR) and the defibrillator. The Clerk has passed a list of ten volunteers onto the Community Heartbeat Trust to enable them to set up the system for Farringdon. At the time of this meeting, the Clerk was waiting for contact from the Community Heartbeat Trust, regarding the next step in setting up VETS.

In preparation for the go-live of VETS, it was suggested that the Parish Council hold two more training sessions, which would cover the use of the defibrillators and CPR. The Clerk told the meeting that each training session would cost £175, but that there was grant still remaining that would cover the two training sessions. The Clerk agreed to contact the Community Heartbeat Trust to arrange the training sessions.

The area around the Parsonage Close telephone box, which houses a defibrillator, was not discussed at the meeting. If need be it will be raised at a future meeting

RESOLVED: The situation regarding VETS was noted. The Clerk will contact the Community Heartbeat Trust to arrange a couple of training sessions covering use of the defibrillator and CPR.

81/18 HALC TRAINING PROGRAMME 2018 REMAINING DATES

Parish Cllrs - if you would like to attend any of the training courses shown on the programme below, please contact the Parish Clerk.

Local Council People & Development				
Training & Events Programme 2018				
EVENT TYPE	EVENT/COURSE/SESSION	DATE	LOCATION/TIME	COST
Development For All	<u>The Planning Framework</u>	12 September 2018	Winchester (18.30-21.00)	£60
Councillor Development	<u>The Knowledge (Parts 1 of 2)</u>	13 September 2018	Eastleigh (18.30-20.30)	£90 (Parts 1 & 2)
Councillor Development	<u>Local Council Finance for Councillors</u>	20 September 2018	Eastleigh (18.30-20.30)	£40
Officer Development	<u>Budgeting - Tips and Tricks</u>	26 September 2018	Eastleigh (10:00 - 15:00)	£75 (incl. a light Lunch)
Councillor Development	<u>Core Skills (Part 2 of 2)</u>	27 September 2018	Eastleigh (18.30-20.30)	£90 (Parts 1 & 2)
Officer Development	<u>Minute Taking</u>	10 October 2018	Eastleigh (10:00 - 12:30)	£40
Qualification Preparation	<u>Introduction to CILCA</u>	17 October 2018	Eastleigh (10:00 - 12:30)	£40
Information & Networking Event	<u>Officers' Update</u>	30 October 2018	Basingstoke (10:00 - 12:30)	£40

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Officer Development	<u>What You Need to Know (Part 1 of 2)</u>	31 October 2018	Winchester (10:00 - 12:00)	£75 (Parts 1 & 2)
Councillor Development	<u>Chairing Skills (Parts 1 & 2)</u>	07 November 2018	Winchester (10:00-15:00)	£90 (Parts 1 & 2) (incl. a light lunch)
Information & Networking Event	AGM	10 November 2018	Chandlers Ford (09:00-13:00)	Free
Development For All	<u>Introduction to Appraisals</u>	13 November 2018	Eastleigh (10:00-12:30)	£40
Councillor Development	<u>The Knowledge & Core Skills (Parts 1 & 2)</u>	14 November 2018	Eastleigh (10:00-15:00)	£90 (Parts 1 & 2) (incl. a light lunch)
Development For All	<u>Basic Planning for Parish Councils</u>	15 November 2018	Winchester (18:30-20:30)	£40
Information & Networking Event	<u>Employment Workshop</u>	20 November 2018	Eastleigh (10:00 - 12:30)	£40
Officer Development	<u>Local Council Finance for Officers</u>	21 November 2018	Winchester (10:00 - 15:00)	£75 (incl. a light Lunch)
Officer Development	<u>What You Need to Know (Part 2 of 2)</u>	22 November 2018	Winchester (10:00 - 12:00)	£75 (Parts 1 & 2)

82/18 REPORTS AND ISSUES (for information only, unless received under separate agenda items)

- (i) Natural Environment Report - the environmental and road report had been circulated, prior to the meeting, by Cllr Williams, who was unable to attend this meeting. The findings in the report were noted.
- (ii) Village Hall Report - as an update on the Village Hall project had been given immediately before the start of this meeting, a separate report was not deemed necessary.
- (iii) Traffic & Transport Report - a report regarding traffic and transport was not made to the meeting.

83/18 FUTURE MEETING DATES:

<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Primary Purpose</u>
7 th November 2018	7:30pm	Golden Pheasant Function Room	Full Council Meeting
2 nd January 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
6 th March 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
3 rd April 2019	7:30pm	All Saints Church	Annual Village Meeting
22 nd May 2019	7:30pm	Golden Pheasant Function Room	Annual Meeting

84/18 **COMMUNICATIONS:** Key messages from the meeting:

- Three Planning Applications were discussed at the meeting:

SDNP/18/04200/TCA - Tangley Hall, The Street, Upper Farringdon
Proposal to fell Morway Spruce and reduce the crown of Silver Birch by 30%.

SDNP/18/04460/TCA - Crows Farm Cottage, Crows Lane, Farringdon
Proposal to fell T1 Acer Drumondii

SDNP/18/03561/HOUS - 2 Kathleen Place, Gosport Road, Lower Farringdon
Proposal for a two storey extension to rear following demolition of single storey kitchen and bathroom (new plans received 31/08/18 replace flat roof with hipped roof)

All three applications were endorsed without comment or objection.

- The meeting was updated on the transfer of the Parish's three bank accounts from TSB to HSBC
- As a consequence of the considerable increase in the cost of road closure, due to the EHDC authorised diversion route for the Remembrance Day road closure, the Parish Council agreed not to proceed with the road closure order. The annual commemoration at the War Memorial will however go ahead with appropriate signage to warn motorists to take extra care and with those attending doing so at their own risk and ensuring they do not put themselves at risk from traffic on the A32.
- The Clerk is in the process of putting together a list of Defibrillator trained volunteers for the Volunteer Emergency Telephone System (VETS). If a defibrillator is required, phone 999 and the ambulance service will tell the caller how to access the defibrillator. Then the VETS phone number should be rung. The VETS automatically sequentially calls each of the ten volunteers on the list and the first to accept the call will be asked to attend the casualty in support of the (original) caller and the emergency services.

Further defibrillator and CPR training sessions are being arranged by the Parish Clerk and dates and times to follow. If you are ready, willing and able to join the VETS list or if you would like to attend any of the upcoming training sessions, please contact the Clerk.

- The Parish Council is carrying two Councillor vacancies and any Farringdon residents who may be interested in joining the Parish Council, please contact Clerk on 07795 129409 for a chat or by email on clerk@farringdonpc.org.

The meeting ended at 9:45pm