

## **Minutes Full Parish Council Meeting**

Cllr Horton- Chair, Cllr Craig-Vice Chair, Cllr de Ledesma, Cllr Doherty,  
Cllr Cushing, Cllr Clegg, Cllr Williams, Cllr Ahearn, Cllr Bosley.

**Wednesday 15th September 2021, held in the Chawton Village Hall.**

### **AGENDA**

**60/21 To receive and approve** apologies for absence.

Apologies received from Councillor Tami Doherty.

**61/21 To receive and approve** disclosable pecuniary interests and non-pecuniary interests from the Clerk. Local government act 1972 s117

None

**62/21 To receive and approve** dispensations for disclosable pecuniary interests from councillors.  
(S33 of the Localism Act 2011)

None

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**63/21 To receive resolution** to suspend standing orders to allow public question time.

Public question time

Received and no public attending.

**64/21 To receive resolution** to resume standing orders

Received and standing orders resumed.

**65/21 To approve** the minutes of the annual council meeting from 22<sup>nd</sup> July 2021, planning meeting of the 25th August 2021. (Copies of which has been circulated to all councillors prior to this meeting).

Proposed by David Craig and seconded by Alison de Ledesma and approved unanimously.

**66/21 Matters arising from previous meetings, for information only, including but not limited to.**

\* Bank mandate update.

The clerk will keep chasing the bank to progress application, but due to Covid and changes to personnel this process is now automated and there is a backlog of work.

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\* Update on New village mapping project.

Penny Cushing gave an overview of the project and confirmed that the Foamex large maps for display were just being finalised and one would be sited at the village garden and she asked that the volunteers decide on how and where it should be mounted. The individual maps for households A2 are ready and we will confirm the number required. It was agreed that the Foamex maps need to be mounted and encased and the design and cost of this was discussed. A simple design was requested.

\* Farringdon Village Garden project update.

Alison de Ledesma gave an update on the project and started by thanking all the volunteers who had worked so hard on the garden. Antonia Nichols had made Alison aware that the Woodland Trust were offering free trees and they have formally granted the project some hedging. These will be planted in November. The volunteers are meeting at a garden centre to view trees for the project and to purchase them for planting. The plan is for 3 trees.

\* Road infrastructure projects.

The clerk has been chasing Joe Folland about the work on A32, road markings resurfacing and signs as the work has been postponed to next year.

The Lych Gate project expenditure will also decide what work can be carried out on West View and the clerk confirmed that a meeting was being held on 16<sup>th</sup> September with HCC roads external consultants to discuss our plans.

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David Williams then informed the council that of the 3 projects on the A32 Operation resilience drainage and run off works have now been postponed. David Williams has emailed Mark Kemp-Gee to confirm what is happening.

David Williams has made a complaint on behalf of the Parish Council.

David Craig suggested that Mark Kemp-Gee is invited to the next PC meeting to explain what action is being taken. This was agreed the clerk will invite Mark Kemp-Gee to the November meeting.

- \* New Signage to include Parsonage Close, A32 and Woodside Lane.

As above we are waiting for a Hampshire County Council Roads update.

- \* Cycle way update.

Rob Ahearn stated that he is awaiting information and ideas from Mark Kemp-Gee and there was no other progress to report.

- \* Parish Council visibility update.

Penny Cushing confirmed that notes and results of the subcommittee findings had now been circulated. She asked for confirmation of how the PC would like to proceed. Penny asked that a volunteer was sought to take over leading the subcommittee Rob Ahearn volunteered.

It was agreed that Rob would start with an overview of how a new website should be arranged and what content it would require. A proposal for a new site was to be discussed later in the agenda. If approved Rob would initiate a plan for its development.

- \* Update on A32 parking area.

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The clerk has asked HCC Joe Folland to confirm ownership of this and to confirm if it will be resurfaced along with the A32. The clerk will report back at the next meeting.

**67/21 To receive and approve payment of accounts.**

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<b>Date</b>	<b>Chq reference</b>	<b>Payee</b>	<b>Amount</b>
<b>13/08/2021</b>	<b>100132</b>	<b>D Williams Garden exp.</b>	<b>£45.00</b>
<b>13/08/2021</b>	<b>100133</b>	<b>D Perry Litter Pick exp.</b>	<b>£78.85</b>
<b>25/08/2021</b>	<b>100134</b>	<b>Chawton Village Hall meeting room</b>	<b>£50.00</b>
<b>28/08/21</b>	<b>100135</b>	<b>Came &amp; Company insurance underpayment</b>	<b>£73.70</b>
<b>28/08/21</b>	<b>100136</b>	<b>Clerks Salary</b>	<b>£877.05</b>
<b>02/09/21</b>	<b>100137</b>	<b>A Baileys Garden exp.</b>	<b>£66.00</b>

**Proposed by David Craig and seconded by Alison de Ledesma and approved.**

**68/21 To Receive the bank statements to 20<sup>th</sup> August 2021.**

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**Main Account #806**

Date	Detail	Debit	Credit	Balance
20/06/21	Opening Bal			115965.13
01/07/21	Chq 100122	877.05		
22/07/21	Chq 100123	95.22		
28/07/21	Chq 100127	877.05		
28/07/21	Chq 100129	48.79		
28/07/21	Chq 100124	92.00		
28/07/21	Chq 100125	789.91		
28/07/21	Chq 100130	400.00		
20/08/21	Forward Bal			112785.11

**Sub Account #822**

Date	Detail	Debit	Credit	Balance
20/06/21	Opening Bal			25053.92
20/07/21	Interest		0.21	
20/08/21	Interest		0.21	
20/08/21	Forward Bal			25054.34

**Sub Account #814**

Date	Detail	Debit	Credit	Balance
20/06/21	Opening Bal			28555.46
20/07/21	Interest		0.23	
20/08/21	Interest		0.24	28554.05
20/08/21	Forward Bal			28555.93

Proposed by David Craig and seconded by Penny Cushing and approved

**69/21 Planning applications:**

Reference	SDNP/21/04405/TCA
Alternative Reference	Not Available

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Application Received	Mon 23 Aug 2021
Application Validated	Wed 25 Aug 2021
Address	Gwenby The Street Upper Farringdon Alton Hampshire GU34 3DT
Proposal	Beech - The southern and south eastern crown is reduced in order to create a minimum 2 metre clear space between the crown edge and existing building. Reduce the north and eastern spread by approx 3 - 4 metres. Reduce the western spread by approx 3 metres to avoid overhead line and telegraph pole.
Status	Application in Progress
Appeal Status	Unknown
Appeal Decision	Not Available

No objections and no comments

Reference	SDNP/21/04062/HOUS
Alternative Reference	PP-10098234

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Application Received	Wed 04 Aug 2021
Application Validated	Fri 27 Aug 2021
Address	Kitcombe House Gosport Road Lower Farringdon Alton GU34 3NF
Proposal	Rear kitchen extension. Removal of section of garden wall and associated external landscaping. Creation of annexe above garage with external access stair. Minor internal alterations. Refurbishment of Georgian windows. Replacement of Victorian windows. Introduction of two new windows to Victorian element of house.
Status	Application in Progress
Appeal Status	Unknown
Appeal Decision	Not Available

No objections and no comments

Reference	SDNP/21/04063/LIS
Alternative Reference	PP-10098234
Application Received	Wed 04 Aug 2021
Application Validated	Fri 27 Aug 2021

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Address	Kitcombe House Gosport Road Lower Farringdon Alton GU34 3NF
Proposal	Listed Building Consent - Rear kitchen extension. Removal of section of garden wall and associated external landscaping. Creation of annexe above garage with external access stair. Minor internal alterations. Refurbishment of Georgian windows. Replacement of Victorian windows. Introduction of two new windows to Victorian element of house.
Status	Application in Progress
Appeal Status	Unknown
Appeal Decision	Not Available

No objections and no comments

Reference	SDNP/21/03753/ADV
Alternative Reference	PP-10038382
Application Received	Thu 15 Jul 2021
Application Validated	Tue 03 Aug 2021

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Address	Rose & Crown Crows Lane Farringdon Alton GU34 3ED
Proposal	Display - 1 x illuminated pictorial sign to existing bracket, 2 x housename/logo detail, 1 lockable poster case, 1 illuminated gable board with housename, 2 x non illuminated amenity boards, 2 x LED floodlights, 6 x wall lights 3 x non illuminated disclaimer signs and 1 x non illuminated car park directional sign. (Amended plans and description received 10/9/21)
Status	Application in Progress
Appeal Status	Unknown
Appeal Decision	Not Available

Objection exactly as previous comments. The number of lights has been reduced but is still not acceptable. The ongoing problems with lights being left on all night still persists. The parish council unanimously agree that this latest proposal should be rejected.

Reference	SDNP/21/02337/HOUS
Alternative Reference	PP-09772624

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Application Received	Tue 27 Apr 2021
Application Validated	Thu 13 May 2021
Address	Westhill House Kitcombe Lane Farringdon Alton GU34 3ND
Proposal	Single storey side extension, outdoor swimming pool, pool plant and ancillary summer house. (Amended description and amended block plan received 24/8/21, air source heat pump details received 18/8/21 and further plan received 13/9/21)
Status	Decision Pending
Appeal Status	Unknown
Appeal Decision	Not Available

The PC agreed that as long as the Neighbours are content with the new site the PC would not object.

**70/21 Proposal by David Craig that the PC discuss issues arising from a new proposed housing development location on Chawton Wood Farm for 500 plus houses.**

A meeting was arranged to David Craig and the Clerk to attend with Alton Town Council and other parishes but this has not happened as yet.

The plans submitted showed that the road infrastructure would not cope and the plans incorrectly showed employment in the vicinity which does not exist. It is a flawed plan and should be rejected. The plan does not really address the problem of low-cost housing in the area. If a meeting is organized the clerk and David Craig will attend and report back to the council.

**71/21 Proposal by from Alison de Ledesma that the Parish Council approve paying for materials for the children's activities being organised by a volunteer**

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**from the funds allocated to create the garden to a maximum value of £75.00 (ex. Vat).**

Seconded by David Williams and approved.

- 72/21 Proposal by David Craig that Parish Council increase the annual remembrance wreath allowance from £30.00.**

David Horton suggested up to £50.00 which was seconded by Alison de Ledesma and approved unanimously.

- 73/21 Proposal by David Craig that a decision is made as to whether the Remembrance Day ceremony should take place at the memorial on the A32 or continue as last year at the church with a wreath being lain at the memorial after the church service. A decision has been requested by the PCC.**

Seconded by David Horton and approved.

All agreed that last year was a great success and that all were in favour of using the church as long as the Chair continues to lay the wreath after the service and

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that this is publicised to ensure that people also attend the wreath laying. The clerk will inform the PCC.

- 74/21 Proposal by Andy Clegg that the parish website is migrated to a more modern platform specialising in council and charity websites i.e. Hugo Fox gold package. The cost will be £399.00 (ex-vat) initial set up charge thereafter £29.99 (ex-vat) for updates and support.**

<https://www.hugofox.co.uk/parish-councils/#pricingbox>

Hugo Fox will build new site and migrate all legal content it can then be rebuilt by visibility subcommittee. A new logo is also required.

Seconded by Alison de Ledesma and approved unanimously.

- 75/21 Proposal by Andy Clegg that a sub-committee is set up to focus on speeding in the village and traffic noise. This sub-committee will be led by Andy Clegg.**

**Andy Clegg issued a statement to all councillors prior to the meeting:**

**Speeding Sub Committee Agenda item**

As mentioned in a previous meeting, I would like to set up a committee which I would invite a number of villagers to in order to look after the speed sensors and have responsibility for coming up with ideas for dealing with the problems of speeding and noisy traffic in the village. The immediate steps that I would like to take are:

- Define a regular cadence of meetings - ideally every other month alternating with the Parish council meeting and producing a report for the parish council.
- As for volunteers within the village to join the meeting

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- Set up an initial meeting to identify what they want to achieve and what people can contribute to the team
- I'd like to have at least one other member of the parish council who can help hold meetings

Things I'd want the subcommittee to be collectively responsible for:

- liaising with Hampshire Police
- representing Farringdon in the CANS Hampshire group
- building relationships with the team at Bahnstormers
- maintaining the speed sensors
- looking at options for traffic calming - average speed cameras/acoustic cameras
- looking at whether signs like "20 is plenty" can be done
- investigating whether a community speed watch team can be set up.

The reason for wanting to set this up is, there are a number of people in the village who think the parish council could be doing more about issues with traffic in the village. This is an opportunity for people to get directly involved.

Question: would a subcommittee meeting need to be a public meeting and have published agendas and notice periods etc, or could they be more informal. Following on from this, would we need to hold these meetings in Chawton Village Hall?

Andy Clegg gave an overview of what his priorities for the subcommittee would be.

Peter Bosley agreed to join the subcommittee. Chawton Parish Council have agreed to discuss joining forces with costs and initiatives. The cost of getting approved new location from the council is £250.00 per site and it was decided that this was not good value for money, and the present licensed sites were the best sites.

Seconded by David Williams and approved unanimously.

**76/21 Proposal by Penny Cushing that a design for the case for the new map is chosen and that the number required is decided on and an appropriate budget amount agreed.**

The clerk will get a quote for one case and Penny will speak to garden volunteers to agree the type and cost for the garden area. The costs will be discussed at the next PC meeting and a budget agreed.

**77/21 Proposal by David Craig that following the health and safety inspection of the Zip Wire equipment that further repairs are required and the amount of £4873.74 (ex. Vat) quote forwarded to all councillors prior to this meeting. This quote is for the manufacturer to repair using certified parts and build standards.**

The PC agreed that this repair was a priority and a replacement was discussed but it was decided that this would cause problems with the recently laid new safety surface and may in turn use even more funds. The report did highlight that funds would need to be allocated early next year to carry out further maintenance work on other areas of the play park to keep everything in good order.

Seconded by Penny Cushing and approved unanimously.

**78/21 Reports and Issues (for information only, unless received under separate agenda items).**

Hedges in the village that are not being cut back are still causing problems to pedestrians and vehicles. Penny Cushing asked that David Williams identifies the households with hedge problems and that a letter is drafted to be sent to them. This will then have to be put forward as a proposal at the next PC meeting before they can be sent.

**79/21 Environmental Report – Cllr David Williams**

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Circulated before the meeting and discussed previously in the meeting.

**80/21 Establish key messages to be circulated to the community via FPC website and Farringdon. Net**

1. Hedges
2. Speed awareness volunteers
3. Playground repairs
4. A32 and flood works issues

**81/21 Future Meeting Dates:**

<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Primary Purpose</b>
<b>10<sup>th</sup> November</b>	<b>7:00pm</b>	<b>Chawton Village Hall</b>	<b>Full Council Meeting</b>