

**Minutes of the Full Council Meeting of Farringdon Parish Council  
held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon,  
on Wednesday, 8<sup>th</sup> January 2020, commencing at 7:30pm**

**Present:**

Cllr Batley in the Chair, Mrs N. Farris (Vice Chair), Cllrs A. Clegg, D. Craig, Ms A. de Ledesma, D. Horton, G. Ryan, and Williams, P. Mossman. EHDC Cllrs David Ashcroft and Ken Carter and 4 members of the public.

**TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND WELCOME**

No Apologies were received and all Farringdon Councillors were present.

*(Power used: Local Government Act 1972 s85)*

**99/19 TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND  
NON PECUNIARY INTERESTS (CLERK) – LOCAL GOVERNMENT ACT 1972  
s117**

The Clerk has an interest in item 126/19 so will leave the room, if necessary, to enable the item to be discussed.

**RESOLVED: That the interest be noted and the Clerk leaves the room if necessary during the discussion of item 126/19.**

*(s117 Local Government Act 1972)*

**100/19 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS  
UNDER SECTION 33 OF THE LOCALISM ACT 2011 (COUNCILLORS)**

Cllr Horton as a member of the PCC cannot therefore vote on item 108/19, he could, however, take part in the discussion of that item.

**RESOLVED: That the interest of Cllr Horton be noted and that he cannot vote on item 108/19 but can take part in any discussion regarding that item.**

*(s33 The Localism Act 2011)*

**101/19 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW  
PUBLIC QUESTION TIME**

The meeting was suspended so that the Chair could raise an issue from a member of the public.

An email had been received regarding parking on Crows Lane. There is often difficulty getting past safely, the parked cars along Crows Lane as they reduce the road to a single narrow lane that sometimes is not wide enough to get larger vehicles through. The Councillors agreed that there is often a problem with the parking along Crows Lane, particularly around it's junction with the Street. The Chair offered to contact local police officer, PC Neil Johnson, in Alton, to ask for his advice and for any possible solutions.

**102/19 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS**

The meeting was resumed.

Item 115/19 was moved up the agenda to enable EHDC Cllr David Ashcroft to leave the meeting to attend another Parish Council meeting.

**115/19 UPDATE FROM EHDC CLLR DAVID ASHCROFT**

EHDC Cllr David Ashcroft updated the Parish Council on recent EHDC related issues.

The new EHDC domestic refuse and recycling contract started on 1<sup>st</sup> October and was hopefully bedding in. But if anyone has problems with the service, please contact EHDC.

An article appeared in the Herald newspaper recently regarding the sale, by EHDC, of the accommodation at the Liphook services on the A3. The article centred on the decision to exclude the public and press from the part of an EHDC Council meeting that the sale of the hotel was discussed. This was due to commercially sensitive information that could not be made public at the time of the meeting.

Cllr Ashcroft then spoke about the Large Development Plan consultation – 2,500 comments had been received from the public, these comments will be reviewed between now and probably Christmas.

At this point, Cllr Ashcroft left the meeting, however, his colleague EHDC Cllr Ken Carter continued with the update.

One of the big issues with new developments are that the existing services are at capacity. The effect on the services, of the new developments contained in the plan, will be considered.

The consultation on the plan has two further stages, the main stage being when the Planning Inspectorate reviews the plan. This stage can take many months, with that in mind, EHDC hopes to finalise the plan by the end of 2020.

**103/19 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4<sup>TH</sup> SEPTEMBER 2019 AND THE PLANNING COMMITTEE MINUTES FROM 15<sup>TH</sup> OCTOBER 2019 (for accuracy)**

The minutes of the Full Council meeting on 4<sup>th</sup> September and the Planning Committee meeting on 15<sup>th</sup> October were reviewed proposed, seconded and approved. As the Chair of the 4<sup>th</sup> September meeting, Cllr Mrs Farris was not present at this meeting, the minutes will be signed when the Clerk next sees Cllr Mrs Farris.

**RESOLVED: The minutes of the Planning Committee meeting on 15<sup>th</sup> October as well as the minutes from the Full Council meeting on 4<sup>th</sup> September were approved as good records of the meetings. The Planning Committee minutes were signed by Cllr Batley the Chair of the Parish Council and that meeting. The full Council meeting minutes will be signed as soon as possible by the Vice-Chair of the Council and the Chair of that meeting, Cllr Mrs Farris.**

Update: Cllr Mrs Farris signed the minutes of the Full Council meeting on 4<sup>th</sup> September on 14<sup>th</sup> November 2019.

# FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: [clerk@farringdonpc.org](mailto:clerk@farringdonpc.org)

## 104/19 MATTERS ARISING FROM PREVIOUS MEETINGS (for information only)

No matters were raised.

## 105/19 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
	100013	17-Sep-19	PKF Littlejohn LLP	External Audit 2018/2019	360.00
	100014	10-Sep-19	Claire Gibbs	Clerk's salary and expenses	894.58
	100015	04-Oct-19	David Williams	Repairs to play areas	20.00
	100016		HALC Ltd	The Knowledge training for Cllr Mossman	114.00
	Direct Debit	09-Sep-19	NEST Pension	Clerk's pension	84.85
	100017	11-Oct-19	Idverde Limited	Bin emptying quarterly payment	64.26
	100018	15-Oct-19	HMRC	Quarterly NI	136.68
	Direct Debit	10-Oct-19	NEST Pension	Clerk's Pension	84.85
	100019	11-Oct-19	Claire Gibbs	Clerk's salary and expenses	894.58
	Debit Card	09-Oct-19	LexisNexis	Refund for not receiving Arnold Baker Edition 11	-129.99
	100020	24-Oct-19	Wettone Matthews	Provision of Payroll services March to Oct 2019	199.20
	100021		Phil Mossman	Training mileage to the Knowledge course	22.50
Payments made since last meeting sub-total					2,745.51

The Chair and the Clerk checked through the above payments and agreed them, where possible to the cheque book.

In addition to the payments listed above, four further cheques needed to be signed. The cheques were for the following:

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Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
	100022	24/10/2019	David Horton	Reimbursement for Union Jack flag for the flagpole on Church Green	80.33
	100023	31/10/2019	Community Heartbeat Trust	VETS year 2	100.00
	100024	06/11/2019	P J Grace	Annual Grounds maintenance cost and clearing branches in Parsonage Close	4359.60
	100025	06/11/2019	Claire Gibbs	Clerks salary and expenses	894.58
				Total cheques to be signed	5,434.51

The above cheques were approved and signed by Cllrs Batley, Horton (not 100022) and Williams.

**RESOLVED: The payments since the last meeting together, totalling £2,745.51, with the additional four cheques, totalling £5,434.51, were approved by the Parish Council.**

**106/19 TO RECEIVE THE BANK STATEMENT TO DATE, BANK RECONCILIATION AND THE LEVEL OF RESERVES (THE BUDGET MONITORING STATEMENT TO DATE IS SHOWN IN THE PROPOSED BUDGET 2020/2021)**

The bank reconciliation shows the amount held at the bank less any unrepresented cheques or payments as at the bank reconciliation date. Therefore the bank reconciliation also shows the level of reserves as at the bank reconciliation date.

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Farringdon Parish Council bank reconciliation summary 2019/2020					
Bank Account(s): (list all bank accounts)				£	£
	TSB		Treasurer's Account	10,572.78	
					10,572.78
	HSBC		Community Bank Account ending in 806	120,137.37	
	HSBC		Business Money Manager 1 ending in 814	28,517.61	
	HSBC		Business Money Manager 2 ending in 822	25,020.69	
					173,675.67
			Total Farringdon Parish Council bank accounts		184,248.45
Less unrepresented payments (list):					
100016	HALC Ltd		The Knowledge training for Cllr Mossman	114.00	
100021	Phil Mossman		Training mileage to the Knowledge course	22.50	
100022	David Horton		Reimbursement for Union Jack flag for the flagpole on Church G	80.33	
100023	Community Heartbeat Trust		VETS year 2	100.00	
					- 316.83
Add uncleared payment (list):			Adjusted bank balance		
		Adjusted Closing Bank Balance as at	01/11/2019		<b>183,931.62</b>
Check	Opening balance as at 01/04/2019		Treasurer's Account	104,958.06	
			Bank Account Bus instant access 2	28,476.16	
			Bank Account Treasurer's Deed account 3	25,000.00	
					158,434.22
			Less: total expenditure from Cashbook	- 12,564.74	
			Add: total income from Cashbook	38,062.14	
					<b>183,931.62</b>
					-

The Clerk had not brought the bank statements to the meeting, so the bank reconciliation will need to be independently agreed by a Councillor, to the bank statements, between this meeting and the next meeting in January 2020.

**RESOLVED: The bank reconciliation was noted and will be independently agreed by a Councillor before the next Full Council meeting in January 2020.**

Update: Cllr Mrs Farris agreed the bank reconciliation to the bank statements on 14<sup>th</sup> November 2019, the signed papers will be kept on file.

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## 107/19 TO AGREE THE 2020/2021 BUDGET AND PRECEPT LEVEL

FARRINGDON PARISH COUNCIL PROPOSED BUDGET 2020/2021							
	Actual 2018/2019 £	Budget 2019/2020 £	Total Estimated Expenditure/ Income (includes committed expenditure) 2019/2020 £	(Underspend)/ Overspend £	Proposed Budget 2020/2021 £	Difference between 2019/2020 Budget and Proposed 2020/2021 £	
<b>Summary</b>							
<b>Expenditure</b>							
1 Staff costs	12,218	14,140	13,216	(924)	14,140	-	1
2 Admin Costs	3,220	4,550	2,937	(1,613)	3,680	(870)	2
3 Grounds maintenance and other	9,530	10,560	10,200	(360)	12,230	1,670	3
4 Professional fees & services	1,101	1,400	1,319	(81)	1,600	200	4
5 Members' costs	505	1,350	1,118	(232)	1,350	-	5
6 Capital Purchases	382	3,000	3,000	-	2,000	(1,000)	6
7 VAT Paid	1,439	-	372	372	-	-	7
<b>8 Total Expenditure</b>	<b>28,395</b>	<b>35,000</b>	<b>32,161</b>	<b>(2,839)</b>	<b>35,000</b>	<b>-</b>	<b>8</b>
<b>Income</b>							
9 Precept	(35,000)	(35,000)	(35,000)	-	(35,000)	-	
10 Grant Income	-	-	(3,000)	(3,000)	-	-	
11 CIL Income	(13,474)	-	-	-	-	-	
12 Interest	(113)	-	(113)	(113)	-	-	
VAT Refund	(1,677)	(372)	(372)	(372)	-	-	
13 Total Income	(50,264)	(35,000)	(38,485)	(3,113)	(35,000)	-	
14 (Surplus)/Deficit	(21,869)	-	(6,324)	(5,952)	-	-	

<b>Notes on the proposed 2020/2021 Budget</b>	
1	No change
2	Reduced the printing budget to reflect the monthly printing cost of £7.99, but have increased the books and publications budget for the increased price of Arnold Baker (£129.99). In addition the insurance premium and defibrillator costs have been increased, but these increases have been offset by reductions in the website costs and the elections budget.
3	The grounds maintenance budget has been reduced slightly to reflect the agreed annual cost and the dilapidations reserve contribution has been removed (£2,530 2019/2020 budget). However, these reductions have been offset by increases to the grant budget to £800 (£500 2019/2020) and the village plan implementation budget which has been increased to allow for the proposed traffic calming project on the A32.
4	The subscriptions budget has been increased to reflect the increased cost.
5	No change
6	Have decreased the small capital project budget to £1,000 (2019/2020 £2,000)
8	£35,000 Precept represents no change

The Cllrs after some discussion approved the budget for 2020/2021 with no change to the Precept of £35,000.

**RESOLVED: The budget and Precept for 2020/2021 was approved. The total expenditure and the Precept remain unchanged at £35,000 for the fourth financial year.**

**108/19 GRANT APPLICATION – PCC GRANT REQUEST FOR £1,000**

At the previous Full Council meeting on 4<sup>th</sup> September, the Parish Council agreed in principle, to support the Parochial Church Committee’s health and safety work to the Lych gate and path. The PCC has requested a grant of £1,000.

The Parish Council had requested that the PCC provide evidence of the raising of other funds to put towards the project. The PCC had provided that information and the Parish Council received it with thanks. Cllr Horton explained that the fund raising had been successful so much so that if the requested grant of £1,000 were approved, there would be a small surplus of £300 that could be put towards other works required in and around the Churchyard.

The Cllrs voted, as previously mentioned Cllr Horton could not take part in the vote, on the requested grant amount of £1,000, this was declined as only one Cllr voted in favour. However, the meeting then considered a grant for a lower amount of £700. Initially three

Cllrs voted for the £700 grant and three voted against. The Chair had the casting vote and voted against the lower grant amount of £700.

The Clerk agreed to contact the PCC and explain that the grant had been turned down, by the Parish Council, but that the PCC were welcome to submit a lower grant application to the January Parish Council meeting.

**RESOLVED: The requested grant for £1,000 and then a lower amount of £700 were both turned down by the Parish Council, the PCC are invited to submit a lower (than £700) grant application to the Parish Council meeting on 8<sup>th</sup> January 2020.**

**109/19 REQUEST TO SUPPORT THE ALTON GROUP OF RAMBLERS APPLICATION TO THE HAMPSHIRE COUNTY COUNCIL'S RURAL COMMUNITIES FUND**

Applications for grants from HCC's Rural Communities Fund must be able to demonstrate support from the local community and Parish/Town Council, therefore the Alton Group of Ramblers requested a form of words from Farringdon Parish Council in support of their application.

**RESOLVED: The Parish Council agreed to support the Ramblers' application. However, it was not possible to agree the wording of the statement of support at the meeting, but the Cllrs agreed for the Chair and the Clerk to draft the statement on behalf of the Council.**

Update: the statement in submitted to the Ramblers' in support of their grant application, on 13/11/2019, was as follows:

*Farringdon Parish Council fully supports the Alton Group of Ramblers application for a grant from the Rural Communities Fund. The group has carried out valuable work on the footpaths, in and around Farringdon, making them safer and enabling easier access for the many walkers who use them. We believe that the grant will help the group to continue their work for the benefit of Farringdon and the other villages in the area.*

**110/19 COUNCIL DOCUMENTS & FINANCIAL REGULATIONS – to follow**

The panel of Councillors consisting of the Chair, Tony Batley, Alison de Ledesma and Phil Mossman have reviewed the following documents:

- Training and Development Policy – new policy
- Equality and Diversity Policy – new policy
- Publication scheme – updated policy
- Financial Regulations – amendments made following the agreement from the September meeting to change the wording regarding the Internal Auditor. Additional changes have been made to the wording relating to the External Auditor.

For information, work is continuing in updating the Risk Assessment document, for the venue for Council meetings. Once completed the updated document will be brought to Council for approval.

**RESOLVED: The new or updated documents/policies, listed above, were approved by the Cllrs.**

**111/19 PLANNING APPLICATIONS: No Planning Applications were received to be discussed at this meeting.**

**112/19 GENERAL POWER OF COMPETENCE**

The Localism Act 2011, sections 1-8 introduced the General Power of Competence (GPC). The GPC permits eligible local councils to do “anything that individuals may generally do” not forbidden by other legislation.

An eligible local council has resolved to adopt the GPC, has at least two thirds of its’ members elected with a trained Clerk who holds CiLCA qualification. A local council with the GPC should reaffirm the power at every subsequent annual council meeting. The GPC will last until the annual council meeting in the next election year. The GPC becomes the power of first resort.

An eligible local council can, within the UK or elsewhere, for a commercial charge or otherwise, act, without demonstrating that the actions will benefit the authority, its area or those resident or present in its area.

As the Clerk has gained the CiLCA qualification and all the members of Farringdon Parish Council are elected, the Council is now eligible to gain the GPC. Therefore, the Cllrs are being asked to approve the General Power of Competence. As stated above, the power must be reaffirmed at the next annual council meeting in May.

**RESOLVED: The Council adopted the General Power of Competence.**

**113/19 REMEMBRANCE SUNDAY**

A reminder of the arrangements for the annual service of remembrance at the war memorial on the A32, Gosport Road were discussed.

**114/19 PLAY AREAS UPDATE – TO INCLUDE GATES AND GATEPOSTS AND PARSONAGE CLOSE OPTIONS FOR LEISURE ENHANCEMENTS**

Cllr Williams had informed the Clerk that there was a rotten gatepost that needed replacing on the Shirnall Meadow playing field. In addition, in response to the annual play inspection report for 2019, work was required to the fencing in the Parsonage Close play area. Namely, the wooden gates need to have a central block installed for a sliding bolt and the chainlink fencing needs a new straining wire at the bottom of the longside of the fencing adjacent to the wooden fencing.

The Clerk had contacted a contractor, to carry out all the work and will request that the work is carried out as soon as possible to secure the fencing and gates in both areas. Under delegated authority, the Clerk can secure work and services upto £200, it is under this authority that the works will be carried out.

The Parish Council then discussed options for how use of the Parsonage Close play area could be increased. It was agreed that options could be brought to the January 8<sup>th</sup> Parish Council meeting for approval.

**RESOLVED: Works will be carried out to a fence post in Shirnall Meadow and to the fencing and gates around the Parsonage Close play area, under the Clerk's delegated authority. In addition, options for the use of the Parsonage Close play area are to be invited to a future Parish Council meeting, possibly the 8<sup>th</sup> January 2020 meeting.**

**116/19 RETROSPECTIVE APPROVAL FOR THE PURCHASE OF A NEW UNION FLAG FOR THE VILLAGE GREEN FLAG POLE**

Cllr David Horton purchased a new Union flag for the flagpole on Church Green at a cost of £80.33 (£66.94 excluding VAT). This payment had been approved at item 105/19.

**RESOLVED: Please see item 105/19.**

**117/19 ISSUES ARISING FROM THE CLIMATE CHANGE WORKSHOP HELD ON 12<sup>TH</sup> SEPTEMBER IN WINCHESTER**

Cllr Ms de Ledesma summarised the issues raised at a workshop on climate change she attended in Winchester. The workshop was very informative and covered a wide variety of issues such as air quality and flooding, as well the possibility of an increase in diseases that are more common in warmer climates.

The County Council and other agencies, such as the Forestry Commission are carrying out work and working together to make preparations, where possible, to prevent problems – such as the installation of firebreaks around high risk farm crops such as corn. As corn can catch fire in hot temperatures, by installing firebreaks around cornfields, any fires can be better contained and the surrounding area is more likely to avoid becoming fire damaged.

Parish Councils should ensure that their emergency plans provide for action to be taken in the event of long very hot Summers and cold Winters.

**118/19 VILLAGE SIGNS – UPDATE AND TRAFFIC CALMING (ON THE A32)**

A new scheme for traffic calming and village signs on the A32 has been received from Hampshire County Council for a total cost of £4,724. The scheme design, includes dragons teeth and new village signs on the A32 on the approach to the 30mph limit from the Chawton roundabout and was circulated to Cllrs.

The Cllrs voted on the project and three voted for, whilst a further three voted against the project. The Chair had the casting vote and voted to approve the scheme.

**RESOLVED: The scheme on the A32 was approved with the Chair's casting vote. The Clerk will contact HCC to get the scheme started.**

**119/19 FARRINGDON WELCOME PACK**

A discussion regarding the format of a welcome pack for the Village. If a pdf of the pack could be made available on the Parish Council’s website, then it would save printing too many copies than the number required. However, a copy of the pack could be printed and delivered to every household in the Village. This is a decision that can be taken once the pack has been produced. Cllr Ms de Ledesma offered to help to work on the welcome pack after the end of November. The Parish Council, in the key messages from this meeting asked for clubs and organisations that operate in the Village to contact the Clerk for their organisation to be included in the pack.

**120/19 PARISH FILING CABINETS**

The Parish Council has two filing cabinets which are currently being stored at a private individual’s house in the village.

**RESOLVED:** The Cllrs decided that the Clerk should arrange to clear out the cabinets with unwanted personal papers to be disposed of appropriately and any items of a historical nature to be offered either to Hampshire County Council (minutes etc) or to a private individual in the village who keeps Farringdon related historical documents.

**121/19 HALC TRAINING AND EVENTS PROGRAMME 2019**

Local Council People & Development				
Training & Events Programme 2019				
EVENT TYPE	EVENT/COURSE/SESSION	DATE	LOCATION/TIME	COST
Information & Networking Event	AGM	09 November 2019	Holiday Inn - Winchester (09.00-13.00)	Free
Officer Development	Local Council Finance for Officers	12 November 2019	Winchester (10:00 - 15:00)	£95 (incl. a light Lunch)
Officer Development	What You Need to Know (Part 2 of 2)	13 November 2019	Winchester (10:00 - 12:00)	£85 (Parts 1 & 2)
Development For All	Basic Planning for Parish Councils	13 November 2019	Winchester (18.30-20.30)	£45

\* All prices apply to Hampshire ALC members only and are subject to VAT

You can find out more information and book for all 2019 training and events at [www.hampshirealc.org.uk](http://www.hampshirealc.org.uk) or email [sue.ramage@eastleigh.gov.uk](mailto:sue.ramage@eastleigh.gov.uk)

**122/19 REPORTS AND ISSUES (for information only, unless received under separate agenda items)**

- (i) Natural Environment Report – Cllr Williams had circulated the latest natural environment and roads report prior to the meeting.
- (ii) Village Hall Report – An update was provided by Cllrs Horton and Craig on the latest progress on the village hall project. Please note that this as the update covered commercially sensitive information that for the timebeing needs to be kept confidential this item was discussed after the public had been asked to leave the meeting.

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(iii) Traffic & Transport Report – this is a standing item and not required for this meeting.

## 123/19 FUTURE MEETING DATES:

<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Primary Purpose</u>	<u>Deadline for items to be included on the agenda</u>
8 <sup>th</sup> January 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting	Friday 20 <sup>th</sup> December 2019
4 <sup>th</sup> March 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting	Friday 21 <sup>st</sup> February 2020
1 <sup>st</sup> April 2020	7:30pm	All Saints Church	Annual Village Meeting	Tuesday 3 <sup>rd</sup> March 2020
13 <sup>th</sup> May 2020	7:30pm	Golden Pheasant Function Room	Annual Council Meeting	Friday 1 <sup>st</sup> May 2020

## 124/19 COMMUNICATIONS: Key messages from the meeting:

- The Remembrance event will go ahead at the war memorial next to the bus shelter on the A32 from 10:45am on Sunday. The Parish Council would be grateful for volunteers to help the event run smoothly. Please note that the road will not be closed during the event.
- The draft 2020/2021 financial year budget was reviewed and it was agreed that the Precept (amount to be raised from Council Tax) to be requested of EHDC would remain unchanged at £35,000.
- You may have heard of What3Words, if not it is an app that is available on IOS or Android devices. The world has been broken down into 57 trillion 3m x 3m squares with each square being assigned a randomly assigned three-word address. The emergency services have started using the What3Words address to pinpoint the exact location of a casualty or traffic incident particularly in rural locations. So if you have a smart phone download the What3Words app, you never know when you might need it!
- A welcome pack for new villagers is being developed, if you would like your organisation to be included in the pack, please send details of your organisation and when you meet to [Clerk@farringdonpc.org](mailto:Clerk@farringdonpc.org)

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- A grant application from the Parochial Church Committee for £1,000 was declined, however, the PCC is welcome to submit a new grant application for a reduced amount to the next Parish Council meeting on 8<sup>th</sup> January 2020.
- In preparation for colder weather, the Parish Council wanted to remind people in the village that there are Hampshire County Council grit bins around the village. The grit in the bins should only be used for public roads, pavements and paths not drives and garden paths. A tablespoon of grit is enough to treat one square metre of road/pavement. If you find a bin that needs refilling, please contact Hampshire County Council via this link: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/saltbinrefill>
- Fix My Street is a useful website on which you can report many local issues including graffiti, fly tipping and even pot holes. The website will then report the problem to the responsible local council on your behalf. You can find Fix My Street using the following link: <https://www.fixmystreet.com/>
- The Parish Council approved a traffic calming scheme, to be provided by Hampshire County Council, on the A32 Gosport Road to include “dragons teeth” and new village signs encouraging drivers to drive slowly through the village.
- Finally, ideas are invited for alternative uses or enhancement of the grassed play area off Parsonage Close in Upper Farringdon. Please send your suggestions to [clerk@farringdonpc.org](mailto:clerk@farringdonpc.org).

**125/19 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'**

**126/19 CLERK'S INCREMENTS**

The Clerk had found a discrepancy between the increments that she had been paid and her contract of employment. The issue was reported to the Parish Council and steps will be taken to ensure that such issues do not occur again.

Such steps may include the drafting of a new contract of employment for the Clerk and use of the Employers (or Staffing) Committee, established in May 2019 at the Annual Council meeting, to appraise the Clerk, approve any incremental increases and to carry out any other employers related work on behalf of the Parish Council.

**RESOLVED: The increment issue was noted. The Council will be informed of the steps that are taken to ensure that such issues do not arise again.**

The meeting ended at 22:50.