

Members of the Parish Council – Full Council Meeting

Cllr Horton – Chair Cllr Cushing Cllr Doherty

Cllr Craig – Vice Chair Cllr de Ledesma Cllr Clegg

Cllr Ahearn Cllr Bosley Cllr Williams

Minutes of Full Parish Council meeting 4th November 2020

71/20 To **receive and approve** apologies for absence.

No absences

72/20 To **receive and approve** disclosable pecuniary interests and non-pecuniary interests from the Clerk. Local government act 1972 s117

No Pecuniary or non-pecuniary interests

73/20 To **receive and approve** dispensations for disclosable pecuniary interests from councillors.

(S33 of the Localism Act 2011)

Councillors Penny Cushing, Rob Ahearn and Peter Bosley declared that a strip of highway that abuts their properties but is owned by Hampshire County Council is being discussed in agenda item 82/20.

The clerk stated that as the agenda item was to discuss the proposal and to see if the council wished the clerk to investigate its total cost and whether any community grant money would be available for the project, that they should be allowed to participate in the discussion at this time.

74/20 To **receive resolution** to suspend standing orders to allow public question time.

Public question time

No Public questions

75/20 To **receive resolution** to resume standing orders.

Seconded and approved.

76/20 To **approve** the minutes of the full council meeting from 10th September 2020.

Councillor David Williams asked for names of the attendees to be added in the header as well as in the body of the minutes. The Clerk will add these names to the header and resend to all councillors.

77/20 Matters arising from previous meetings, for information only, including but not limited to.

* Bank Mandates

Mandates for HSBC are ready, but due to new CV19 restrictions two volunteers were asked for who would be happy to take ID to the Farnham branch by appointment. Further signatories would be sort after the CV19 restrictions have passed.

Councillor Alison de Ledesma and Councillor David Craig both volunteered. It was agreed that the mandates would be left with David Horton for their signature and that the clerk would liaise with HSBC to organise appointments.

* New Garden at Parsonage Close

Councillor Andy Clegg informed the meeting that due to the CV19 restrictions that further planning, and discussions had not taken place. The memorial service at the church would be used to ask opinions of the village.

* Speed awareness equipment update

Only one camera is working at present and one on the A32 needs to be repaired in order to put new batteries in it.

* Parsonage Close parking update

Commercial vehicles have been removed. Residents cars are still being parked there. The Chair stated that we had been advised that registration numbers should be taken, and the local police should be notified as per SDNP rangers' advice. The Chair asked if the Clerk would ask the SDNP ranger to write to the household to request the ramp be removed.

Councillor Penny Cushing asked if the track would be repaired and the hardcore ramp removed. The BOAT would be repaired by HCC in time. Councillor David Williams made the point that there is parking at the end of Parsonage Close and many have a garage and a drive.

* General village parking issues

Discussions were made about parking in the village but the only area that is of help is the parking area adjacent to the former village shop (HCC roads control). This area may be used by any residents and or visitors.

* Parsonage Close replacement fence (quotes distributed)

Three quotes have been received and two were very similar. The supplies to be used were vastly different and it was agreed that Councillor David Williams would decide what was required and the Clerk would ask the two keenest suppliers to requote. It was agreed that this would be actioned immediately.

Councillor Tami Doherty asked why we needed a fence. The Chair stated that this was because we would need the area fenced off for the proposed garden.

* PC Visibility subcommittee update

Councillor Tami Doherty gave an update on the subcommittee findings, the main findings are listed:

- The committee found that the ways of communicating with the village were using notice boards, parish magazine, leaflets, Farringdon net and using the village current "WhatsApp" group.
- Committee found that most residents had no idea who the councillors are and what they do.
- To engage more the committee proposed that councillors are interviewed and featured on the website and all other portals previously mentioned. Charlie Harrison has volunteered to do this, thanks to the "WhatsApp" group. A pilot with Penny Cushing is underway. All councillors have agreed to participate.
- Pubs and walks in the village and surrounding areas again were of interest to many people. The maps that are on notice boards in the village need updating and need to direct visitors to our lovely pubs. Penny Cushing has been liaising with Tim Charrington to find a map company to update the map and calculate the costs of this and ongoing printing costs. Penny will submit her findings at the next meeting.
- The proposed recycling scheme has had a lot of interest and will be discussed later in the agenda by Alison de Ledesma.
- Walking in the village and surrounding areas was also of great interest to residents. Penny Cushing has been researching local walks and has suggested that details be added to the website with route details observations and pictures to give residents and visitors some great exercise ideas. This would also exploit the "Jane Austen" walk that brings in visitors to the village and get people to visit the pubs and the church.
- David Williams suggested that the committee contacted a president of the Ramblers association living in the village and with his knowledge of the local paths would be happy to volunteer to help.
- The committee had spoken to Hugh Bethell our local retired GP. Hugh actively writes a blog based on exercise and running. He has agreed that he would contribute by agreeing to writing a blog specifically for the FPC website. This could also be added to the village magazine and other sites.
- It was thought that expanding on the councillor interviews in the future to include residents and local businesspeople would be good. The different age groups would be able to add to the social history of the village.
- Adding seasonal recipes to the website from both the WI and residents and Chefs from the local pubs would be a good idea to get more involvement with the FPC website.

- The Committee found that gardening was extremely popular in the village and getting local keen gardeners to add tips to the website or asking the local gardening club to write some articles would be a good way forward.
- The committee felt the immediate need to produce a helpline leaflet to be included in the next parish magazine. This would be targeted at plus 60's with helpline information to help them deal with the current lockdown and ongoing CV19 situation. All councillors agreed that this should be actioned forthwith. The cost would be £20.00 for 500 leaflets. The committee would act together to action this. It was also agreed that the village and parish notice boards should have an A4 version placed on them.

* Cycle way update

Due to the change in councillors the cycle way project no longer has a lead. Rob Ahearn as a keen cyclist agreed to look at this project and the Clerk agreed to arrange contact with a previous councillor who was working on the project and to report back. The Clerk will forward details of any grant or funds that may be applicable to a cycle way project in the village.

* Neighbourhood watch

The councillors discussed the local neighbourhood watch scheme. They concluded that communication was being organised by Farringdon.net and David Williams and the Clerk had placed an active link on the latest news section of the FPC website for up-to-date news and warnings.

* Educational trust

Historically a member of the parish council has been a representative on the trust. Rob Ahearn one of our new councillors is already a trustee. David Horton and Rob Ahearn gave an overview of the trust and its work.

* CANS Update

Communities against noise and speed

The council needs a lead to report and lobby on behalf of Farringdon residents to reduce speed and noise on the A32.

Andy Clegg agreed to take on this role as he is already actively involved. At present the group is organising a meeting with our local MP Damian Hinds.

* Terracycle recycling scheme update (Update distributed)

Councillor Alison de Ledesma reported back on the proposed scheme.

- An area to house the recycling containers was required.
- One idea was siting them in the new garden area hidden with wooden purpose-built storage area that would be in keeping with the garden environment, this would be at an additional cost of circa £289

David Horton queried the small number of products that could be recycled.

Alison de Ledesma stated that there were many items that could be recycled and that the residents would be best place to advise on this.

Tami Doherty agreed that many items would be able to be recycled and agreed that the community would have to be asked about products, but a lot of people had expressed an interest in this project.

David Williams stated that there were to many variables and it was already too confusing to recycle packaging. He thought the local magazine should be used to ask residents of their opinions.

It was agreed that Alison de Ledesma and Tami Doherty would proceed to find out what villagers would like to recycle and if they were happy with the proposal to adopt this recycling initiative.

* National Salary Award for 2020-2021 (1st April 2020) new pay increased by 2.75% this applies to Clerks Salary.

This was agreed by all councillors.

78/20 To receive and approve payment of accounts.

| | | | |
|----------|-------------|-----------------------------|---------|
| 30/09/20 | CHQ-100076 | Clerks Salary | £838.32 |
| 17/10/20 | CHQ-100077 | PAYE | £216.33 |
| 27/10/20 | CHQ-100078 | Clerks Salary | £838.32 |
| 04/11/20 | CHQ-100084 | Wettone Matthews Payroll | £258.00 |
| 04/11/20 | CHQ- 100083 | iVerde waste collection Dec | £77.11 |

Seconded by Councillor Penny Cushing and approved.

79/20 To receive the bank statement to 20th October 2020.

HSBC Acc Number ****0822

| | | |
|-------------------------|------------|-----------|
| Opening Balance | 20/07/2020 | £25052.05 |
| Interest Added | 20/10/2020 | £0.21 |
| Balance Carried Forward | 20/10/2020 | £25052.26 |

FARRINGDON PARISH COUNCIL

Parish Clerk: Gary Lyle

Tel: 07443 505 994

Email: clerk@farringdonpc.orgWebsite: www.farringdonpc.org**HSBC Acc Number ****0814**

| | | |
|-------------------------|------------|-----------|
| Opening Balance | 20/07/2020 | £28552.87 |
| Interest Added | 20/10/2020 | £0.23 |
| Balance Carried Forward | 20/10/2020 | £28553.58 |

HSBC Acc Number **0806**

| | | |
|----------------------------------|--------------------------|-------------------|
| Opening Balance | 20/07/2020 | £104208.29 |
| Precept | Funds paid in 10/09/2020 | £17500.00 |
| Chq 100062 | | £1800.00 |
| Chq 100063 | | £77.11 |
| Chq 100064 | | £192.00 |
| Chq 100065 | | £838.32 |
| Chq 100066 | | £1352.28 |
| BACS Folly Book Sales | £185.00 | |
| Chq 100067 | | £350.00 |
| Chq 100068 | | £1480.00 |
| Chq 100071 | | £11.50 |
| Chq 100070 | | £300.00 |
| Chq 100073 | | £778.80 |
| Chq 100075 | | £1598.80 |
| Chq 100076 | | £838.32 |
| Chq 100074 | | £316.80 |
| Chq 100072 | Void | |
| unused | | |
| Closing Balance as per statement | 20/10/2020 | <u>£111959.06</u> |

Total balances confirmed but we are awaiting a missing statement from HSBC to confirm all transactions and to be reconciled and authorised.

This transaction was a credit amount of £185.00 for Folly book sales.

80/20 To approve future payments to suppliers/services

PJ Grace Annual Cutting Tender Invoice for 2020
£4407.60 (inc. vat). This is as per tender plus one additional charge for cutting A32 hedges in July 2020 of £144.00 (inc. vat).

Seconded by Councillor Penny Cushing and approved.

81/20 Planning applications:

Listed building consent - Two single storey rear extensions and internal alterations - Old School Cottage the Street Upper Farringdon Alton Hampshire GU34 3DT

Ref. No: SDNP/20/04229/LIS | Received date: Fri 02 Oct 2020 | Status: Pending Consideration | Case Type: Planning Application

No objections

82/20 Proposal by Councillor David Craig that the verge on the west side of Crows Lane be repaired and a type of reinforcement added to eliminate the health and safety concerns due to the damage it sustains.

This proposal was amended to clarify that the councillors were voting to authorise the Clerk to investigate on the costs of implementing this project and implications of ongoing maintenance of this area.

The amendment was proposed by David Craig and seconded by David Horton

Andy Clegg sked for clarification of who owned the land being discussed.

The Clerk confirmed that a formal meeting was held on site with HCC highways department and they confirmed that they were responsible for it.

The Clerk made the point to all councillors that if the PC carried out work on this land then they were then responsible for its maintenance and repair.

David Williams stated that £15000 was expensive (as per David Craigs estimates) was expensive and that using bollards and concrete to stop parking in this area was cheaper.

David Craig stated that this would not stop people parking in the area but would give residents more problems accessing their own driveways.

He stated that laying the reinforcement would make the area safer for pedestrians and tidier. If a small number of visitors decided to park on it at least it would stop the road from being blocked and would stop the damage that is occurring.

Peter Bosley asked how the £15000 had been arrived at.

David Craig confirmed that he had made a calculation estimate based on the thickness (Grade) of reinforcement mesh and the labour involved. If more a heavier grade were used the price would rise to circa £20000.

Peter Bosley asked why HCC Highways were not doing the work.

David Craig confirmed that they had much higher priorities and would not repair at this level. If the village wanted to improve its infrastructure it would have to take on the responsibility.

Alison de Ledesma agreed that it was in a dangerous state.

The Chair asked the Clerk to explain about new CIL payments that the PC would be able to apply for from HCC specifically for infrastructure projects which were discussed with Andy Woods from Highways.

This project would be able to proceed only if a grant was given.

Penny Cushing suggested that a heavier gauge mesh be used.

Andy Clegg agreed.

David Craig said that this would be investigated.

Tami Doherty had experience of this product and suggested that it was not necessary to use the heaviest gauge.

The Vote for the proposal:

David Craig- Yes

David Horton – Yes

Penny Cushing – Yes

David Williams – Yes

Andy Clegg – Yes

Rob Ahearn- Yes

Tami Doherty – Yes

Peter Bosley- Yes

Alison de Ledesma –Yes

The proposal to investigate the upfront and ongoing costs of this project and whether to PC would be able to secure funds for this project was seconded by David Horton and agreed unanimously.

83/20 Proposal by Councillor David Horton that the Lych gate track be resurfaced and recontoured to improve safety and be made more able to cope with vehicles utilising it. A resident Mr. Tony Batley had submitted an email prior to the meeting in respect of this proposal this email was circulated to all councillors as requested.

This proposal was amended to clarify that the councillors were voting to authorise the Clerk to investigate on the costs of implementing this project and implications of ongoing maintenance of this area and access to grants.

The amendment was proposed by David Craig and seconded by David Horton

David Horton gave an overview of the situation and Andy Clegg was able to share images of the area concerned so that all councillors were able view this area in question. David Horton asked to clarify a misconception that had been highlighted that the path in question was a BOAT it is designated as a track, is owned by the Church and is designated as a highway. This area is maintained by HCC highways historically as it is attached to a BOAT and the highway. Erosion has widened the track which is now being used for vehicles. HCC highways will only repair the potholes etc. with gravel infill when they are able to.

The monies that are available to repair the path are made up of PCC money, HCC grant, SDNP grant and £500 from the Parish Council. The total balance is circa £6,000.00. A stipulation for this work going ahead was that the contractor was required to obtain a Section 278 from HCC.

The contractor chosen is not able to obtain a Section 278.

The Clerk arranged a meeting with a road planning consultant (FOC) who advised that more funds would be required for the requirements of the license and the construction costs would also increase due to scale drawings, health and safety plans etc.

At the meeting HCC Highways suggested that the PC would be able to apply for CIL funds via a new infrastructure grant that was now being offered to parish councils.

David Williams asked for clarification of who was paying for the project.

David Horton confirmed that it was a joint effort by PPC, HCC, SDNP and the parish council.

Andy Clegg suggested that access was blocked to stop use.

David Horton said that HCC had confirmed that this could not be done as it has been used historically for a long time and that precedent could not be broken.

David Craig outlined the cause of the erosion which had over time reduced the level of the path by 18 inches. If the level were not raised and a barrier included to stop gravel being washed away the issue would worsen.

The Clerk reiterated the point that councillors needed to bear in mind that if any work was sanctioned that HCC would cease to maintain the path. Therefore, councillors would need to

decide what agreement would be required with the PCC to agree the terms of repair going forward and how these costs would be met.

David Horton stated that he was seeking consent to allow the Clerk to meet the planning consultant again to agree a cost for the requirements to obtain the Section 278 and some quotes for a company to carry out the work. This would then be presented to the PC along with confirmation that a grant could be obtained and the value of that grant before any further decisions were made to proceed. David Horton also confirmed that he was ensuring that the PCC were informed of this ongoing process.

Vote as follows:

David Craig- Yes

David Horton – Yes

Penny Cushing – Yes

David Williams – Yes

Andy Clegg – Yes

Rob Ahearn- Yes

Tami Doherty – Yes

Peter Bosley- Yes

Alison de Ledesma – Abstained

The proposal to investigate the upfront and ongoing costs of this project and whether to PC would be able to secure funds for this project was seconded by David Craig and agreed by a majority of councillors.

84/20 REPORTS AND ISSUES (for information only, unless received under separate cover).

David Williams asked what had happened with the request from Selborne Parish Council in reference to reducing speed limits on the B3006.

The Clerk confirmed that FPC had agreed to support the Selborne Parish Councils letter that the speed limit needed to be reduced.

85/20 Environmental Report – Cllr David Williams

David Williams gave an overview of the situation.

- Ongoing road repairs in Brightstone Lane.
- Pumping station upgrade ongoing.
- Flood Action Group had received more funds to help with projects.
- Rainfall measurement was indicating that flooding could occur in the new year.
- Fix my Street was still being used to register repairs.
- Feedback from HCC Highways was negligible probably due to CV19.
- Dragons teeth added to A32 as agreed but resurfacing work should have happened first.

86/20 Proposal by Councillor David Horton that key messages be reinstated to the minutes and what should they be about and where should they be promoted.

The Clerk stated that he had researched this and found that it was good practice for parish councils to publish “a forward plan for key decisions over the next four-month period.

It was agreed that this would be decided at each meeting and updated accordingly. The approved key decisions would be minuted but also published in the latest news section of the parish website as it was thought that this would further aid the councils ongoing visibility drive.

This item was seconded by David Craig and agreed by all councillors.

Vote as follows:

David Craig- Yes

David Horton – Yes

Penny Cushing – Yes

David Williams – Yes

Andy Clegg – Yes

Rob Ahearn- Yes

Tami Doherty – Yes

Peter Bosley- Yes

Alison de Ledesma –Yes

The key decisions to be published were as follows:

FARRINGDON PARISH COUNCIL

Parish Clerk: Gary Lyle

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Website: www.farringdonpc.org

1. Road and Transport in the village
2. Development of a new garden area in the village
3. C.A.N.S (Communities Against Noise and Speed) meeting to be organised with local M.P.
Damian Hinds
4. Visibility of the Parish Council

87/20 FUTURE MEETING DATES:

| Date | Time | Venue | Primary Purpose |
|------------------------------|-------------|--------------|------------------------|
| 8 th January 2021 | 7:00pm | TBA | Full Council Meeting |
| 10 th March 2021 | 7:00pm | TBA | Full Council Meeting |
| 12 th May 2021 | 7:00pm | TBA | Full Council Meeting |