

Minutes of the Parish Council – Full Parish Council Meeting

Held at Chawton Village Hall, Winchester Road, Chawton, GU34 1SB

10th November 2021 at 7:00pm

Present: Cllr Horton- Chair, Cllr de Ledesma, Cllr Cushing,
Cllr Clegg, Cllr Williams, & Cllr Bosley.

Councillor Mark Kemp-Gee & Keith Herman, resident of Farringdon.

Agenda

82/21 To receive and approve apologies for absence.

Councillor Rob Ahearn who gave notice that he could not attend due to another meeting.

Councillor David Craig attempted to attend via Zoom, unfortunately the connection continually failed. Apologies to David.

83/21 To receive and approve disclosable pecuniary interests and non-pecuniary interests from the Clerk. Local government act 1972 s117.

None

84/21 To receive and approve dispensations for disclosable pecuniary interests from councillors.

None

(S33 of the Localism Act 2011)

85/21 To receive resolution to suspend standing orders to allow public question time.

Received and resolved.

Public question time

The Chair thanked Keith Herman and Mark Kemp-Gee for attending and opened the floor for questions. The role of a parish councillor was discussed as well as the fact that parish councillors automatically became trustees for the Village Hall Trust.

86/21 To receive resolution to resume standing orders

Received and resolved.

87/21 To approve the minutes of the full parish council meeting from 15th September 2021. (Copy circulated to all councillors prior to this meeting).

Proposed by Peter Bosley and seconded by Penny Cushing.

Approved

88/21 Matters arising from previous meetings, for information only, including but not limited to.

- **Speed awareness and CANS update**

Andy Clegg said the recent promotion to get volunteers had resulted in 4 people coming forward. A meeting would be organised soon and an action plan drawn up. Andy would also contact a PC member from Chawton to see if the two groups could share resources and work together. The new speed awareness device had now been ordered and should arrive just after Christmas.

- **Bank Mandate update**

The clerk stated that we are just waiting for HSBC to confirm the account has been opened, and do final security cheques.

- **Update on village map project, focusing on distribution**

Penny Cushing confirmed that the maps were now printed and ready for distribution. David Horton, Rob Ahearn and David Williams agreed to help with this. The large maps for the village garden and crossroads will be installed when the new cases arrive. At this point Penny has asked that we arrange an official opening and ask local media to cover the story.

- **Farringdon village garden project update**

Alison de Ledesma gave an update on the project and stated that phase 2 of the project; the planting of trees and hedging was now going ahead. The trees had been purchased and a volunteer had secured hedging as part of a grant. Alison thanked the volunteers for all their hard work. Mark Kemp-Gee was shown pictures of the project and commended the hard work that had transformed a neglected space to a rather lovely area of the village for residents and villagers to use.

- **Road infrastructure projects**

David Horton gave an overview of the outstanding issue. The lych gate project had finally come to fruition and the clerk confirmed that he was speaking to Havant who would be willing to start the project in the new year once final costs were agreed. Mark stated that although our contact at Hampshire roads Ben Ward was leaving, he would be able to confirm the new contact in the next two weeks.

Work on the A32 both Operation Resilience, the flood works and general safety work all previously agreed had not been carried out and the councillors asked Mark why the work was not being completed. Mark explained that Covid had put projects back and Hampshire County Council had appointed a new executive to represent Highways at top level meetings. The meetings are now taking place and Mark will be kept informed of progress and will report back with new schedules etc. The clerk had spoken Joe Folland and they had agreed to meet to discuss various issues to include new signage, resurfacing and alterations to markings on the A32 to increase safety. This would also determine how more of grant funds we received could be spent on this project.

Andy Clegg asked if Mark Kemp-Gee would also attend a committee meeting for the Speed Awareness group early next year, and he agreed he would.

- **Cycle way update**

Various routes and problems were discussed and Mark Kemp-Gee and Rob Ahearn agreed to talk further to see what could be done.

- **Website update**

The Clerk confirmed that an annual invoice was being paid to Hugo Fox. A temporary new site will then be designed with current information in the next week and Andy and Rob will then decide if they are happy with it and discuss ideas of what will be included etc. on the new site and how it will be managed going forward.

- **Jubilee celebrations**

David Horton outlined the lunch proposal and the costs. This was discussed with the councillors. All the councillors agreed that they thought the cost was high and might preclude families from attending. It was agreed that David Horton would speak to the organisers and report back at the next meeting.

- **A32 trees on Chawton House boundary and liaising with Chawton Parish Council**

David Williams had received an email from the Chawton Estate following on from some problems reported to them in reference to the land adjacent to the A32.

The chief executive of the estate has confirmed that work is being carried out on dangerous trees along this area very soon. This includes trees that have ash dieback.

- **Neighbourhood Watch Network Community Grants Guidelines. Details previously sent to all councillors prior to this meeting**

The councillors discussed forming a new watch network but felt that at present Farringdon.Net and the village WhatsApp group were doing a great job of warning residents and providing updates.

- **Organising a village defibrillator and CPR course for residents via The Community Heartbeat trust and or St. Johns Ambulance**

Penny Cushing had promoted the idea of having a training session to incorporate CPR and defibrillator training for residents. The HeartBeat trust who provides our defibs and maintenance can offer a course. The councillors asked the clerk to also get quotes from St. Johns Ambulance and one other provider and liaise with Penny Cushing so a proposal could be made at the next PC meeting.

89/21 To receive and approve payment of accounts.

Date	Chq reference	Payee	Amount
15/09/21	100138	PAYE	95.22
25/09/21	100140	Salary	877.05
25/09/21	100141	Poppy Appeal	50.00
26/09/21	100142	PKF Auditor	360.00
05/10/21	100143	A Bailey exp *	66.00
05/10/21	100144	idVerde	154.22
05/10/21	100145	Scribe software	316.80
05/10/21	100146	C Brown exp	20.98
05/10/21	100147	A de Ledesma exp	65.00
05/10/21	100148	P Herman exp	19.98
05/10/21	100149	D Horton exp fence	117.68
05/10/21	100150	Talk Design map	414.00
05/10/21	100151	Rural Design map	775.80
05/10/21	100152	Clerk Exp	73.14
15/10/21	100153	AVA inspection	187.50
15/10/21	100154	Wettone payroll	168.00
22/10/21	100155	C Brown exp	85.86
02/11/21	100156	Heart Beat trust	120.00
02/11/21	100157	Hugo Fox web	399.00
02/11/21	100158	Salary	877.05

Proposed by David Horton and seconded by Andy Clegg

Approved

90/21 To Receive the bank statements to 20th October 2021.

Main Account #806

Date	Detail	Debit	Credit	Balance
20/08/21	Opening Bal			112785.11
26/08/21	Chq 100131	77.11		
01/09/21	Chq 100132	45.00		
01/09/21	Chq 100136	877.05		
01/09/21	Chq 100126	307.05		
01/09/21	Chq 100128	72.00		
01/09/21	Chq 100134	50.00		
01/09/21	Chq 100133	75.85		
21/09/21	Chq 100135	73.70		
21/09/21	EHDC		17500.00	
29/09/21	Chq 100140	877.05		
13/10/21	Chq 100143	66.00		
13/10/21	Chq 100141	50.00		
14/10/21	Chq 100138	95.22		
14/10/21	Chq 100149	117.68		
14/10/21	Chq 100147	65.00		
20/10/21	Chq 100152	73.14		
20/10/21	Chq 100148	19.98		
20/10/21	Forward Bal			127343.27

Sub Account #822

Date	Detail	Debit	Credit	Balance
20/08/21	Opening Bal			25054.34
20/09/21	Interest		0.21	
20/10/21	Interest		0.21	
20/10/21	Forward Bal			25054.76

Sub Account #814

Date	Detail	Debit	Credit	Balance
20/08/21	Opening Bal			28555.93
20/09/21	Interest		0.24	
20/10/21	Interest		0.23	
20/10/21	Forward Bal			28556.40

These were checked and verified by David Horton and signed off prior to the meeting.

91/21 Planning applications:

[Addition of wooden double garage - Rosebank Church Road Upper Farringdon Alton Hampshire GU34 3EH](#)

Ref. No: SDNP/21/05248/PRE | Received date: Mon 18 Oct 2021 | Status: Pre Application Advice Given | Case Type: Planning Application

No comments or objections

[Illuminated and non-illuminated signs. \(Amended plans and description received 5/10/21\) - Rose & Crown Crows Lane Farringdon Alton GU34 3ED](#)

Ref. No: SDNP/21/03753/ADV | Received date: Thu 15 Jul 2021 | Status: Pending Consideration | Case Type: Planning Application

All councillors objected to the amended plan as per previous plans.

[Conversion of outbuildings to a habitable dwelling, outbuilding and office \(AS AMENDED BY PLANS RECEIVED 21/10/2021\) - Manor Farm Gaston Lane Farringdon Alton GU34 3EE](#)

Ref. No: SDNP/21/01122/FUL | Received date: Mon 01 Mar 2021 | Status: Pending Consideration | Case Type: Planning Application

No comments or objections

[Listed building consent - conversion of outbuildings to a habitable dwelling, outbuilding and office \(AS AMENDED BY PLANS RECEIVED 21/10/2021\). - Manor Farm Gaston Lane Farringdon Alton GU34 3EE](#)

Ref. No: SDNP/21/01123/LIS | Received date: Mon 01 Mar 2021 | Status: Pending Consideration | Case Type: Planning Application

No comments or objections

92/21 Proposal by Penny Cushing that the Parish Council approve the purchase of the oak case for the new village map for the sum of £1,373.93 ex VAT

Seconded by Alison de Ledesma approved unanimously

93/21 Proposal by Penny Cushing that the council formally writes to EHDC to suggest they review their policy for residents being able to report problems and concerns. If not the highly convenient FixmyStreet what other simple, accessible, round the clock method do they prefer residents to use?

Seconded by Peter Bosley and approved unanimously

The clerk was asked to draft a letter and Penny Cushing will approve it.

94/21 Reports and issues (for information only, unless received under separate agenda items).

None

95/21 Environmental Report- Cllr David Williams

David Williams pointed out ground water levels and ongoing problems that he has made EHDC and Hampshire CC aware of.

96/21 Establish key messages to be circulated to the community via FPC website and Farringdon.Net etc.

- 1. Village Map now ready for distribution and a ceremony will be arranged once the two large maps are located at the Village Garden and Crossroads.**
- 2. New Speed awareness device now ordered a Portable Speed Indicator Device (SID) with Smiley / Angry Face beneath.**

3. Road infrastructure problems in the village have now been escalated to our local county councillor.
4. Second phase of the autumn planting to take place in village garden.

97/21 Future Meeting Dates:

Date	Time	Venue	Primary Purpose
12 January	7:00pm	Chawton Village Hall	Full Council Meeting
9 March	7:00pm	Chawton Village Hall	Full Council Meeting
11 May	7:00pm	Chawton Village Hall	Full Council Meeting
13 July	7:00pm	Chawton Village Hall	Full Council Meeting
14 September	7:00pm	Chawton Village Hall	Full Council Meeting