

**Members of the Parish Council – Parish Council Planning Meeting
Cllr Farquhar- Chair, Cllr Clegg-Vice Chair, Cllr Maughan, Cllr Williams,
Cllr Bosley, Cllr Causton, Cllr Gilchrist, Cllr Prynne and Cllr Doherty.**

Minutes of the Full Meeting of Farringdon Parish Council

Attendees Bob Stevens and Cllr Phillip Davies

Wednesday 15th November 2023 commencing at 7:00pm

All Saints Church, Church Rd, Upper Farringdon, GU34 3EG

Agenda

The Chair welcomed Bob and Phillip to the meeting and Phillip confirmed that if he could help the PC in any way, he was happy to do so.

100/23 To receive and approve apologies for absence.

No apologies all councillors present.

101/23 To receive and approve disclosable pecuniary interests and non-pecuniary interests from the Clerk. Local government act 1972 s117

None

102/23 To receive and approve dispensations for disclosable pecuniary interests from councillors. (S33 of the Localism Act 2011)

None

103/23 To receive resolution to suspend standing orders to allow public question time.

Resolved No Public questions

104/23 To receive resolution to resume standing orders.

Resolved.

105/23 To approve the minutes of the 13th of September 2023 and the planning meeting of the 1st of November 2023 (copy circulated to all councillors prior to this meeting).

Denise Maughan asks for two typographical errors to be amended which the clerk agreed.

Andy Clegg asked that his vote for the village hall should be amended to “comment only”.

This was voted on unanimously and both sets of minutes will be recorded and published.

106/23 Matters Arising for discussion including information from previous meetings, but not limited to:

***PC land ownership and general land ownership and establishing contact details**

Delia Gilchrist explained that she had been investigating the title of the land but could not find any land registry entries apart from Shirnall Hill play park and the MUGA. The Clerk confirmed this and stated that this is quite normal in small parishes. Delia confirmed that if further enquiries were required it would cost approximately £40.00 for each search. All councillors agreed this was an acceptable charge.

***Sweeping the village/road clearing in general**

Marianne Prynne confirmed that no regular sweeping and general clearing of debris now happened in the village. The Clerk will contact Highways Maintenance to ascertain what plans they have in place to do this and report back at the next meeting.

***Flooding at Cruck Cottage Katherine Pang (SDNP) meeting update**

Marianne Prynne confirmed that EHDC and Hampshire County Council confirmed that the flooding around the cottage and road would not be resolved by either party and that the householder would have to speak to the developer.

***A new speed device for Shirnall Hill and the subsequent new licence required and the removal of the non-working unit.**

The camera has now been removed (thanks to Steve and David) and that residents had requested a new camera was required to curb speeding and a direct request was made by John Hustler. The clerk confirmed that money was already in the budget and that a prior proposal had been made to purchase a new camera. The clerk had supplied the councillors with current pricing for a new compatible unit (£3200.00) and this was within the budget allowed. The PC agreed that this should be ordered immediately. (Lead time 6 – 8 weeks).

***Shirnall Meadow fly tipping- resident request**

Following a complaint from a resident about the method and associated mess left near houses after a landowner had cut hedges the PC discussed what assistance they would be able to give. Unfortunately, the PC has no jurisdiction on the land or the gate. The clerk confirmed that the resident had been told that a complaint should be raised with EHDC.

***Farringdon Playground Charity update**

Marianne Prynne gave an overview of her recent meeting and confirmed that a new Chair Jeremy Cowan had been appointed and listed the trustees. Marianne confirmed that she would keep the PC up to date with any developments within the trust on an ongoing basis.

*** Shirnall playground inspection and maintenance.**

The Clerk confirmed that the annual inspection had been passed and that the inspection did highlight that some equipment was of an age where manufacturing and health & safety design was different, and that the PC should look to replacing them in the future. Provision has been made previously for the maintenance of the equipment and a cost of circa £3000.00 had been provided to the PC prior to the meeting with a detailed list of works. The PC asked that this work should be scheduled for early spring. The Clerk confirmed that a separate quote was required for repairing and repainting some areas. The PC asked the clerk to obtain pricing for this to present at the next meeting.

***Tree on Church Road who owns it**

Marianne Prynne confirmed that a resident living near the tree had asked for work to be carried out on it. The PC will investigate the ownership of it and David Williams kindly agreed to remove the ivy from it as a starting point whilst the responsibility of who is responsible to maintain it is researched.

***Maintenance work along Crows Lane (Westview)**

Peter Bosley confirmed that the PC had previously budgeted to lay concrete pavers/ on the verge up to 1m wide adjacent to the carriage way. The Clerk had met with HCC principal engineer previously and they had agreed that this work could be done if the carriageway was contoured into the new pavers. This was required to stop the verge being damaged when traffic cannot pass and when cars are parked on the verge. This project was budgeted for from C.I.L funding. The PC discussed the project and decided it should be reviewed in the spring and a proposal could be made at that time.

***Fencing for Village Garden**

Quotes were received and PJ Graces quote was chosen(by far the most competitive option), and the go ahead was given by Peter Bosley and Anthony Causton to the gardening club. The cost is under the budget amount still available. The Clerk instructed PJ Grace to proceed. The new hedging that is required will be proposed at the next PC meeting when pricing has been received prior to the meeting. Peter and Anthony will also confirm that any future budget expenditure for the project should also be provided for the 2024 – 2025 financial year at the January meeting.

***Memorial Garden maintenance update**

The Clerk confirmed that PJ Grace had agreed to maintain the memorial rose garden throughout the year including biannual pruning and mulching. Our thanks to Paul for agreeing to do this for us.

***A32 signage**

Sarah Farquhar had distributed the latest plan for the safety and speeding issues that have been drawn up by herself, Denise Maughan with the assistance and guidance of Joe Folland from HCC roads department. Steve Doherty commented that he thought the amount of signage was too much. Delia Gilchrist agreed and commented on the need for a new crossroads sign as being unnecessary.

***Flood alleviation (to include Shirnall Hill)**

The Clerk confirmed that he had discussion with Toby Scott the engineer and designer of the flood alleviation scheme about the flooding at Shirnall Hill. The Clerk confirmed that the request from the PC to increase the size of the two drains and the addition of catch pits had been investigated, but Toby confirmed that because of the location of utilities this was not feasible. The investigation found that a large drainage pipe was completely silted up. (Images of this pipe were sent to all councilors prior to the meeting).

Toby has marked this as urgent and escalated to HCC road maintenance. He has also requested that a schedule of maintenance is applied to this area with at least two maintenance visits Per Annum.

Toby has agreed to ensure that any updates are made known to the council.

***Wi-Fi in Church**

Steve Doherty updated the PC about the issues concerning laying a broad band cable under the ground in the churchyard. Steve has asked for the PCC to discuss this and confirm if they are happy with this solution as they will be required (for legal reasons) to authorise and pay for this work. The PC would be happy to re-imburse them after the work is completed.

***Lych Gate**

The Clerk has now been informed that Hampshire Roads have now decided that planning permission is now required for the work to be carried out on the track. The Clerk has informed the PCC of this (they would have to submit the application). The Clerk has contacted planning and asked our local councillor Mark Kemp- Gee to intervene in the hope that this can be overturned as it was not asked for when permission was first granted.

***SDNP sign on the Selbourne Road**

The positioning of the sign was discussed as it is a dangerous location in terms of sight lines. It was determined that this is outside of the PC remit and authority. The PC would ask that individuals complain to HCC/SDNP directly. Kevin Hyde (HCC) has looked at it and stated it was an issue, but SDNP would need to move it.

*** Village notice boards and telephone boxes**

The work has neared completion on the A32 crossroads telephone box, but the weather has slowed down any other work. The project will continue weather permitting.

***The repainting of the double yellow lines outside Rose & Crown**

PC were aware of them needing to be repainted, but the PC have no control over them. The PC urged residents to discuss any issues with HCC directly. However, the PC have taken photographs of the lines and reported the problem.

***VHT update**

Andy Clegg updated the PC and confirmed that the minutes of the last meeting would be circulated shortly for review. The accounts will be submitted to the Charity Commission.

*** Village signing and pricing**

David Williams and Mariane Prynne had with HCC to update the list of work required and what new signs were required etc.

They endeavoured to get a breakdown including pricing before the meeting so that a proposal could be voted on. Unfortunately, the pricing was incorrect and had not considered that some funding had been previously offered and that some of the errors in the signage were due to the HCC contractor making mistakes. David and Marianne will continue to work with HCC to get these issues resolved before the next PC meeting.

***There has been a backdated pay award made to local authority clerks
(Details to be discussed)**

HALC have confirmed that a back dated negotiated pay proposal was being instigated. The back pay was required to be paid to all clerks from 1st April 2023. The parish council payroll company have been informed.

107/23 To Receive the bank statements to 20th October 2023.

Main Account #806

Date	Detail	Debit	Credit	Balance
20/08/2023	Opening Balance			£123462.77
21/08/2023	Chq 100278 Salary	£944.77		
22/08/2023	NEST pension	£79.57		
23/08/2023	Chq 100285 Clerk expenses	£960.50		

23/08/2023	Chq 100279 Salary	£944.77		
30/08/2023	Chq 100293 Salary	£944.77		
01/09/2023	Chq 100280 PAYE	£77.31		
04/09/2023	Chq 100292 Sarah Farquhar expenses	£477.82		
05/09/2023	Chq 100291 Auditor	£535.00		
08/09/2023	Chq 100290 IdVerde waste collection	£367.90		
08/09/2023	Chq 100277 IdVerde Waste collection	£334.15		
10/09/2023	Bank Charges	£6.20		
21/09/2023	Precept		£12500.00	
21/09/2023	Chq 100282 Scribe software	£414.72		
22/09/2023	NEST Pension	£79.57		
28/09/2023	Chq 100301 Clerk Expenses	£188.83		
28/09/2023	Chq 100300 Clerk Expenses	£131.13		
28/09/2023	Chq 100297 Salary	£944.77		
09/10/2023	Chq 100275 HALC Fee	£198.00		
09/10/2023	Chq 100294 S Ackland Expenses	£30.00		
10/10/2023	Chq 100295 All Saints PCC	£90.00		
11/10/2023	Bank Charges	£8.60		
12/10/2023	Chq 100298 PAYE	£77.31		
16/10/2023	Chq 100299 HALC training	£235.20		
17/10/2023	NEST pension	£79.57		
18/10/2023	Chq 100303 S Farquhar Expenses	£63.50		
19/10/2023	Chq 100296 EHDC election charges	£95.00		
20/10/2023	Closing Balance			£127653.81

Sub Account #822

Date	Detail	Debit	Credit	Balance
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20/08/2023	Opening balance			£25323.15
20/09/2023	Interest		£40.28	
20/10/2023	Interest		£40.44	
	Closing Balance			£25403.87

Sub Account #814

Date	Detail	Debit	Credit	Balance
20/08/2023	Opening Balance			£28862.30
20/09/2023	Interest		£45.91	
20/10/2023	Interest		£46.09	
20/08/2023	Closing Balance			£28954.30

Approved but the PC requested a line-by-line breakdown of any expenses going forward.

108/23 Planning Applications:

[First floor extension with new ridge to link extension, porch to front, following removal of existing lobby - Little Chimes Shirnall Hill Lower Farringdon Alton Hampshire GU34 3DR](#)

Ref. No: SDNP/23/04393/HOUS | Received date: Thu 19 Oct 2023 | Status: Pending Consideration | Case Type: Planning Application

No Objection No Comment

[Listed Building Consent - Replace existing wooden georgian style bay window in lounge which is suffering severe wood rot with new window to same design. - Farringdon Cottage Gosport Road Lower Farringdon Alton Hampshire GU34 3DH](#)

Ref. No: SDNP/23/03882/LIS | Received date: Mon 18 Sep 2023 | Status: Pending Consideration | Case Type: Planning Application

No Objection No Comment

[Replace existing wooden Georgian style bay window in lounge which is suffering severe wood rot with new window to same design. - Farrington Cottage Gosport Road Lower Farrington Alton Hampshire GU34 3DH](#)

Ref. No: SDNP/23/03881/HOUS | Received date: Mon 18 Sep 2023 | Status: Pending Consideration | Case Type: Planning Application

No Objection No Comment

109/23 Proposal by Andy Clegg to nominate one or two representatives to join the East Hampshire Association of Parish and Town Council

Andy Clegg gave an overview of the meetings and along with Denise Maughan agreed to represent Farrington PC. Thanks to Andy and Denise.

110/23 Proposal by Sarah Farquhar that the annual precept is fixed for 2024 to the current amount of £25000.00

Seconded by Peter Bosley and voted for unanimously,

111/23 Proposal by Sarah Farquhar that the financial reserves of the council are allocated to the following projects, each reserve will require the amount of funds and actual project to be voted on. Any project where the reserve is withdrawn the monies will be allocated to the general fund.

The general fund as of 31st March 2023 was £71616.04

- Playground repairs £6000.00
- Playground equipment replacement £19000.00
- Road Safety signage £24500.00
- Village Hall £35000.00
- Crows Lane update £25000.00
- Lych Gate £25000.00
- Village Emergency Fund £20000.00

Additional reserve changes for 2024 already agreed £20000.00 for A32 safety changes as per proposal 61/23 Proposal by Sarah Farquhar that a budget amount of £20,000.00 is agreed for expenditure to improve the safety of the A32 and minimize speeding issues.

Andy Clegg pointed out that the funding for the A32 project submitted at the meeting was for circa £22k and the funds voted on were £24500.00 but the original proposal included two speed devices which based on the latest price for one unit was £3200.00 therefore the budget excluding two speed devices would be £18100.00 which would not be enough to cover the costs of the latest A32 recommendations that had been circulated at the meeting.

Sarah Farquhar did not agree with this. The Clerk had to agree that Andy Clegg was correct. The Clerk therefore stated that a new proposal would be required at the next full parish council meeting to increase the funds available via the new proposal.

1. Village entry gates for both ends of the A32
2. Re-introduction of central white road lines
3. Other additional road marking e.g., 30MPH circles on road and SLOW markings.
4. Two additional electronic speed limit reminder signs if license permits.
5. Addition of informal crossing points.
6. Traffic Survey.

Delia Gilchrist suggested that a reserve fund be set up to cover a Village Emergency fund. The Councillors agreed and decided to discuss any uses of this fund at the next full council meeting.

The reserves as listed were agreed unanimously.

112/23 Proposal by Sarah Farquhar that the following council spending budgets for 2024 are agreed or additional funds are added and or subtracted before the budget is fixed for 2024.

- General administration - £500.00
- Auditor Fees - £850.00
- Bank Charges - £120.00
- Bank Interest - £1200.00
- Defibrillator Support - £400.00
- Grants from PC - £1000.00
- Grounds Maintenance - £5000.00
- HALC legal/employment support - £500.00
- HMRC PAYE- £300.00
- Infrastructure repairs - £1200.00
- Insurance - £1200.00
- IT Support - £450.00
- IT purchases - £300.00
- Licence fees for speed monitoring devices - £350.00
- NEST pension - £840.00 (£330.00 employer)
- Salary - £13392.68 (to include 3% pay raise for 2024) actual new rate £13002.60
- Payroll services - £400.00
- General repairs & maintenance - £1500.00
- Village Road Signage - £4000.00
- Software renewals - £900.00
- Software purchases - £200.00
- Speed Sensors - £3500.00
- Village Garden - £767.08

- Waste Collection - £2000.00
- Waste Bin replacement - £600.00
- Waste Bin cleaning - £1000.00

The listed budget amounts were agreed unanimously.

113/23 Proposal by Sarah Farquhar that any additional budgetary items are agreed and added to the annual budget.

None.

114/23 Proposal by Marianne Prynne to change all future full parish council meetings to a Tuesday rather than Wednesdays.

Seconded by Peter Bosley and agreed unanimously.

115/23 Environmental Report – Cllr David Williams

David Williams gave an overview of the key items from his environmental report.

116/23 Future Meeting Dates: to be changed

Date	Time	Venue	Primary Purpose
9 th January 2024	7:00pm	All Saints Church	Full Council Meeting
12 th March 2024	7:00pm	All Saints Church	Full Council Meeting
14 th May 2024	7:00pm	All Saints Church	Annual Council Meeting
9 th July 2024	7:00pm	All Saints Church	Full Council Meeting
10 th September 2024	7:00pm	All Saints Church	Full Council Meeting
12 th November 2024	7:00pm	All Saints Church	Full Council Meeting

